

CITY COUNCIL OF FAIRFIELD BAY
Agenda August 10, 2020

- Call to Order:
- Prayer
- Pledge of Allegiance
- Roll Call
- Approval of Minutes
- Treasurer's report
- Department Reports:
 - Police
 - Dispatch
 - Fire
 - EMS
 - Animal Shelter
 - Public Works
- Planning and Zoning
- Board of Zoning Adjustments
- Senior Center
- Economic Development
- Advertising and Promotions
- Building Safety, Parks and Rec
- Center Management
- Grants in progress
- Mayor's Report
- New and continuing Business
 - Nuisance declarations

Treasurer's Report

- Sales tax receipts continue to be up year to year

	2019	2020	Delta	Increase
City of Fairfield Bay	\$210,892	\$230,919	\$20,027	+9.5%
Van Buren County	\$143,546	\$148,758	\$5,212	+3.6%
Cleburne County	\$17,258	\$18,518	\$1,260	+7.3%
Total	\$371,696	\$398,195	\$26,499	+7.1%

- For Fairfield Bay only, taxable sales have increased over \$1.3M
- We have made first draw request from DRA
- Fire Department made semi annual bond payment
- Completed arbitrage analysis on 2015 street bond
- Legislative Audit for 2019 scheduled to start August 10th

Reconciliations for July, 2020

Account Balances	Beginning Bank balance	Change in balance	Account Balance 7/31/2020
General	85,937.56	-21,366.93	64,570.63
General – Money MKT	75,981.67	9.65	75,991.32
Subtotal General			140,561.95
Emergency Relief	479.03	0.00	479.03
Rescue	38,342.87	-18,087.89	20,254.98
Rescue –Money MKT	30,975.45	3.94	30,979.39
Subtotal Rescue			51,234.37

Reconciliations for July, 2020

Account Balances	Beginning Bank balance	Change in Balance	Account Balance 7/31/2020
Street	25,956.18	-315.38	25,640.80
Street – Money MKT	47,570.50	6.04	47,576.54
Subtotal Street			73,217.34
Fire Department	5325.72	-604.16	4,721.56
Fire – Money MKT	183.33	0.00	183.33
Fire- Act 833	743.74	.45	744.19
Fire Sales and Use tax	67,256.61	-67,055.15	201.46
Subtotal Fire			5,850.54
A & P Commission	8,321.34	-5,528.00	2,793.34

Reconciliations for July, 2020

Account Balances	Beginning Bank Balance	Change in Balance	Account Balance 7/31/2020
Franchise Fee Revenue	8,945.91	10,415.03	19,360.94
DRA	150,989.62	-56,044.55	94,945.07
Bond Fund Checking	1.00	0.00	1.00

Police Dept August 2020

- We completed a large part of our State-mandated training. The Officers did very well. We have more to do, but the hardest part is behind us.
- We continue to rely on Fairfield Bay EMS for our PPE and safety protocols. Andrea has been a star for us. Her recommendations have kept us safe. Doug has also been great at checking to see our supply needs.
- I wanted to thank David Byard for his generous donation towards the vests for the Officers. He donated \$2600 towards that purpose. With the \$1000 donated by “We Love Van Buren County” through Jackie Sikes, we are well on our way to making our Officers safe.
- The July 31 “ Back The Blue” day was incredible. It was very humbling and moving to see that much support from so many members of the community. Thank you all for that incredible honor.

- Still no word as of this time concerning any of the grants that we applied for.
- We have not had any issues with the mask mandates from the State. The community has been extraordinary in complying with that.
- We have an issue with manpower needs. We are pushing the limits on covering shifts. We had one Officer out sick (not Covid related) and one Officer injured in the line of duty. Covering all of the shifts is getting harder, especially with the need to give the Holidays and vacations that so far have been limited.
- We had a theft recovery of approximately \$ 8,000 worth of stolen property. We are continuing to work on several other cases and continue to push for positive resolutions on those.

FFB Police Dept. Stats for July 2020

Number of Calls	July	June	May	April	Mar	Feb
ATV/UTV Contacts	15	28	0	0	0	0
Citations 1 st number is total. numbers in () are criminal or municipal	28(13)	10(7)	8 (4)	2(1)	21(8)	11(6)
Traffic Stops	27	40	35	9	32	46
Disturbance	19	12	9	6	10	5
Alarm Calls	5	7	6	6	6	3
Accidents	6	3	4	3	3	1
Rescue Calls	28	26	29	20	20	20
Public Service Calls	200	182	133	123	115	123
Theft of Property Cases	2	2	3	2	1	2
Agency Assist	3	7	10	3	5	3
Miles Driven	4447	4601	5230	4058	4152	5373

Dispatch Status

- **Accomplishments**

- Total calls for July were 898 with 691 **actual** emergency calls and 207 **non emergency** (hang up, abandoned, info, etc.). These totals do not include the calls taken from our house lines.
- Our continuing education classes for July and August are “Engaging at APCO 2020” and “Maximizing Your Return on Investment by Attending APCO’s Conference”.
- Jessica and Kylie spent a week taking their ACIC (Arkansas Crime Information Center) level II training and they both finished in the top 3 in their class.
- In addition to the 5,854 calls that came through our 911 system we also answered 11,963 house lines and 47,606 lines of radio traffic since the beginning of the year.
- We would like to thank FFB EMS for including us in the “Back The Blue” day. We mixed business with pleasure on that day and had a quick dispatch meeting.

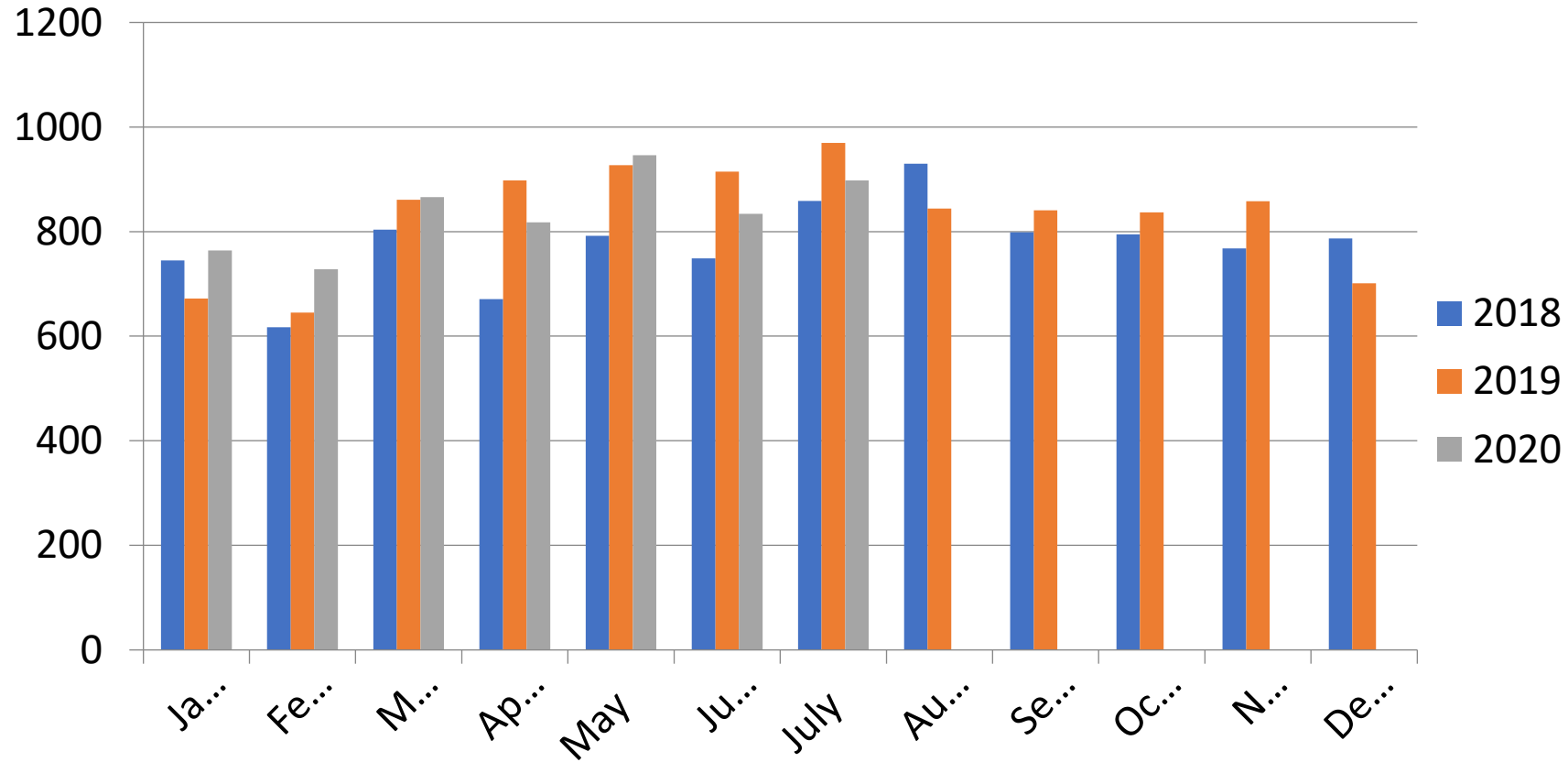
- **Plans**

- Ashley and Whitney to take CTO classes.

- **Issues**

- Down two part-time positions.

Dispatch Call Count Data



Total of **All calls** that are logged in the 911 system for this year: **5854**

Fire Department Status

- **Accomplishments**

- We had 19 calls for the month of July, 2020. (Year to date = 139, 2019 Year to Date = 120)
- Monitored work on replacement of station 2
- Managed Coronavirus Pandemic Issues and IC functions
- Executed Event Action Plan for 4th of July weekend
- SCBA Training for all personnel
- Rescue Truck familiarization training for all personnel
- Prepared current station 2 for pending move

Fire Department Status

Plans

- Working with Dallas on acquired structure for live fire training exercises
- Plan required joint drill with Auto-Aid partners
- Monitor Hanger Project Construction
- Track construction of station 2 project
- With others, establish emergency management for community events for 2020
- Initial planning for 2020 Assistance to Firefighters Grant application
- State Certification training for automobile extrication training

Issues

- Long term funding of capital items.
- Budget going forward
- Covid-19 recurrence potential

July 2020 Call Summary

- 4 Assist Police Department
- 2 Accidental Alarm
- 3 Assists with FFB EMS
- 2 Helicopter Landing Safety Assist (both in Shirley)
- 1 Water Rescue
- 2 Auto Accident
- 1 Citizen Assist
- 1 Hazardous Materials Spills
- 1 Assist to Burnt Ridge FD
- 1 Fireworks Display

FAIRFIELD BAY EMS July 2020

- Accomplishments
 - Training this month was OB/GYN Emergencies
 - All 3 of our EMT students passed both the Physical, Psychomotor and FISTAP
 - Had our first “Back the Blue” celebration on July 31st. Thank you to all who participated!
 - Ambulance staged at the Fairfield Bay July 4th Fireworks
 - Ambulance participated in the July 4th parade
 - New tires on EMS 2 and Repairs completed on EMS 1
 - New steer guard installed on both stretchers
- Plans
 - Emergency Medical Responders class possibly in September
 - All EMS volunteers will be certified on Traffic Incident Management by end of 2020
 - ATV rescue training
- Issues
 - Acquiring supplies to get us through the pandemic has been difficult, but our supply has built up

Monthly Run Recap

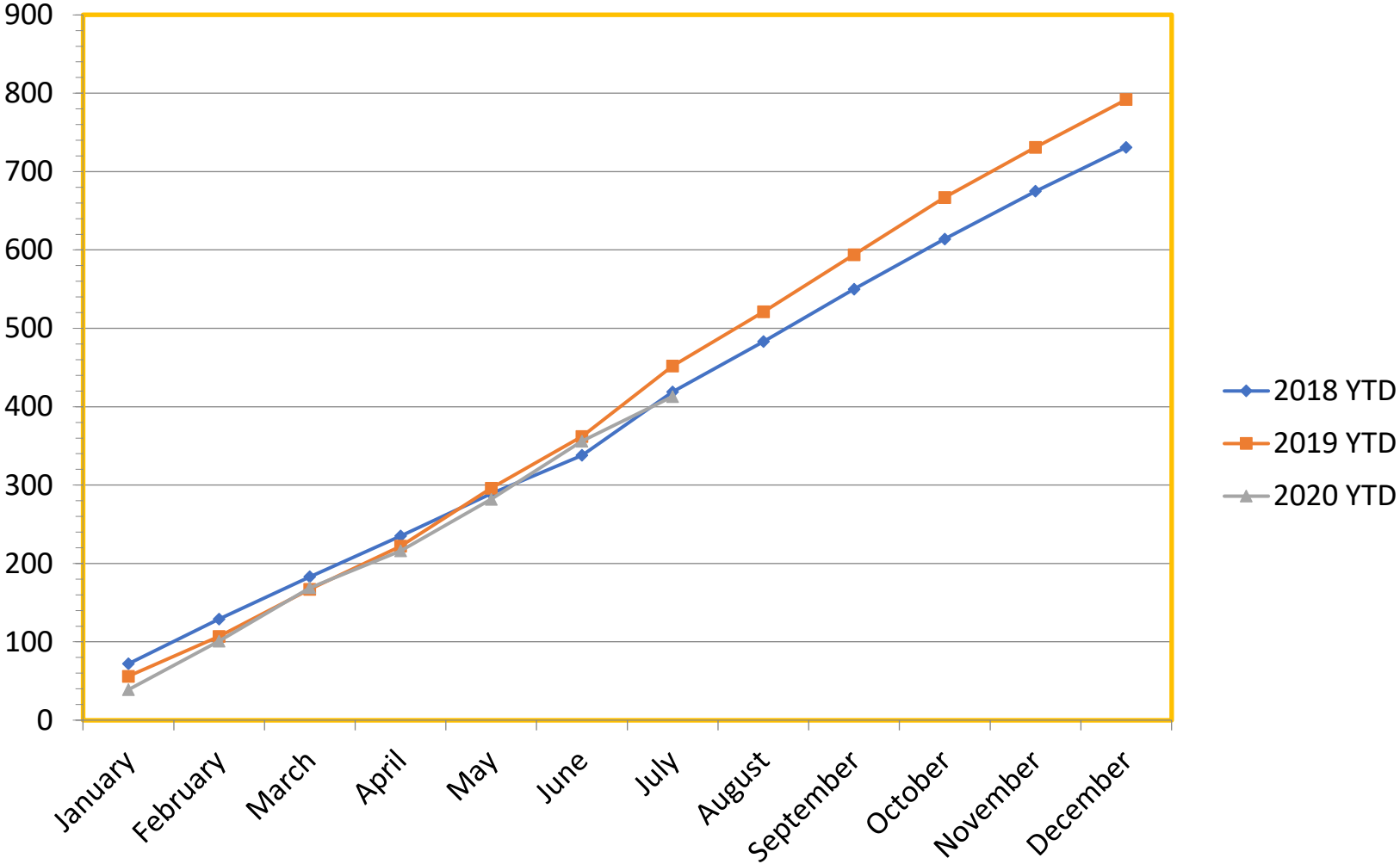
	July 2020	Totals 2020
Emergency Runs	48	334
Non - Emergency Runs	9	79
Total Runs	74	413
Both Ambulances Dispatched	3	18
Assist to ALS	1	9
Assist from ALS	1	13
AirEvac/Survival Flight transports	0	6
Average Response Time (minutes)	4.87	5.30
Miles Driven	2824.5	14442.6
To OHMC	26	184
To Baptist Heber	0	12
To Baptist Health Conway	1	6
To Conway Regional	4	11
Other Hospitals	2	14



FAIRFIELD BAY BACK THE BLUE 2020



FAIRFIELD BAY EMS YTD RUNS



City Animal Shelter

- Accomplishments
 - Working relationship with new vet
- Plans
 - New foster care policy
 - New owner surrender policy
 - Update adoption policy
 - Officer responsibility update

(end of 6/2020 18dogs & 14cats) July 2020 Shelter Totals

Received ACO Canine	3
Received ACO Feline	4
Received Non-ACO Canine	0
Received Non-ACO Feline	1
Adopted Canine	2
Adopted Feline	2
Rescue Group Canine	0
Rescue Group Feline	0
Euthanasia Canine	1
Euthanasia Feline	0
Claimed Canine	0
Claimed Feline	0
Died Canine	1
Died Feline	1(d.o.a)
Totals at Shelter	
Canine	17
Feline	15

Public Works

- Two major grants in work
 - Trail to cave- approved to begin the bidding process. Scheduled to advertised in the Dem Gazette on August 30th and September 13th with bid opening September 22nd. Plan to complete Resort in kind labor by October 30th with contract work to begin November 2nd.
 - ATV parking- Site selected is area north of the Lions Club. Land procurement, assessment and deed transfer efforts initiated.
- New resort dues structure adds considerable funding for road maintenance

Planning and Zoning Commission

- A public meeting was held on July 29, 2020 for input on a special use permit concerning having chickens at 104 Rainbow Court
- The regular meeting was called to order after the public meeting was adjourned. The special use permit for 104 Rainbow Court was tabled pending receipt of additional information from the requestor
- City Attorney AJ Kelly will attend the Planning and Zoning meeting and will discuss latest laws and other issues to keep the Commission up to date

City Council 08/10/2020 FFB Senior Center

Bingo going very well. Average attendance 30.

The catered event went very well. No complaint from anyone. 32 attended. Had 5 Volunteers.

We will have a Drop-In Open House on Saturday, August 22. 9AM-1PM Refreshments will be served.

The Tuesday Sponsor for August is Jon Wellman with Hickory Hill BBQ here in the Bay. The Thursday Bingo is self-supporting at this time with donations from the clients.

Clients are asking about playing cards and scrabble. If anyone has an idea on how we could safely do these activities I would appreciate any suggestions.

I'm looking for Bingo Sponsors and Volunteers.

No Issues at this time.

I can't wait to meet my new boss.

Economic Development

- Let Van Buren County Vote petitioners got it done! Opens up many new opportunities when/if this passes in November
 - Microbreweries
 - Entertainment District
- Survival Flight hangar construction initiated. Footings in, concrete poured. Metal building delivered. Hope to be up and running by mid October. Contract is November 10th.
- Expect a number of new houses this year. Inventory low. New boat slips at Forgotten Peninsula. New homes being built in multiple areas.
- Broadband- appears that capitalism has been hard at work.
 - Large grant received. Will run fiber to 27 miles to most underserved areas of Fairfield Bay. Both Coops appear ready to get in the game. SkyFiNet still interested in pursuing opportunities with the City.

ADVERTISING AND PROMOTION COMMISSION

- WORKED ON TOWNE CENTER BEAUTIFICATION PROJECT
 - MEASURED CONCRETE WALLS
 - GATHERED PRICES FOR PRIMER AND PAINT
- CONDUCTED A&P COMMISSION MEETING
- MADE PRESENTATION AT ROTARY CLUB
- COMMISSION WOULD LIKE TO RECOMMEND SYRENA PRICE FOR 4 YEAR TERM VACANCY

Building safety, Parks and Rec.

- **ACCOMPLISHMENTS**

- 89 permits issued YTD
- 63 violations issued YTD.
- New home permit. 5 YTD.
- 6 citations issued in July.

- **PLANS**

- Will be installing hands free towel and soap dispensers.

- **ISSUES:**

- None.

FAIRFIELD BAY CONFERENCE CENTER

**MEETINGS MADE
EASY**

JULY, 2020

Events- 0

Theater- 0

Site visits- 1

Conferences- 0

Meetings- 4

Wyndam Lodging-26

Shirley School Project-0

Staff-462

Volunteer hours- 147

Total hours-609

August, 2020

Events- 0

Theater-0

Wyndam Lodging-17

Meetings-5

Conferences-2

Site Visit-2

Shirley School Project-0

SCHEDULED 2020

- Conferences-14
- Events-2
- Lodging-207
- Meetings-12

UPCOMING CONFERENCES

Engage Arkansas

ALA – 10

Leadership Arkansas

Arkansas Dept. of Health

Dawson Co-op

LOOK WHAT'S ON THE HORIZON!

2021 Conferences Already Scheduled: (30)

Dawson Educational Cooperative

North Central Superintendents' Conference

Arkansas Forestry Association

Arkansas Leadership Academy (14)

ALA Master Principal Institute

Arkansas School Board Association

Arkansas Department of Health

Arkansas River Coop

ALA Student Voice (6)

Rural Communities Alliance

Leadership Arkansas

Faith Baptist Church Women's Retreat

2022: 24 scheduled

2023: 19 scheduled

2024: 16 scheduled

FAIRFIELD BAY CONFERENCE CENTER

FOCUS

- **Booking conferences**
- **Scheduling site visits**
- **Contacting potential clients**
- **Other revenue streams**
 - **Weddings**
 - **Events (such as Summer Series)**
 - **Seminars**
 - **Family Reunions**
- **Support hotel lodging and spa staff**
- **Support restaurant and catering staff**
- **Support A & P and Merchant's Associations**

NEEDS

- **More Staff and Volunteers**

GRANTS IN PROGRESS

- **Won** Assistance to Firefighters Grant from FEMA for 29 sets of Firefighter protective equipment (95/5)- \$82,651 total. Completed close out.
 - Federal Government contribution was \$78,715.
 - Fire Department contribution was \$3,936
- Survival Flight Hangar ready to go
 - DRA- two separate grants
 - \$139,577- \$15,554 match
 - \$70,000- \$110,619 match
 - AEDC grant
 - \$15,000- \$15,000 match
 - BMD construction from Beebe had winning bid of \$312,696
 - Survival Flight lease agreement negotiated. Memorandum of Understanding with terms and conditions signed by City and Survival Flight. \$2,100/mo for 5 years, with renewal options
 - Loan agreement with White River Planning and Development District done

GRANTS IN PROGRESS

- **Won** \$2.5K Strong Southern Cities Initiative grant. Closeout paperwork submitted. Expect to reapply for next school year
- **Won** Festivals Advertising grant request \$2,000 grant, \$1,000 match for 2020 Bloomin' in the Bay-
- **Won** Recreational Trail Grant for a trail to the cave- \$125,000 trail- 80/20 grant. Authorized to proceed.
- **Won** \$15.9K grant for the cave.
 - \$1.2K salary, .4K commission training and travel
 - \$4.3K Scientific Analysis of cave petroglyphs
 - \$10K for creation of educational materials and website enhancements
- Applied for two major police grants- \$385K and \$394K. Regional in nature
- Applied for COVID related grants
 - Department of Justice grant (100/0)- asking for \$20K
 - FEMA (75/25)- asking for \$46K
- Site visit conducted on the \$449K 50/50 pickle ball/Sunset Park grant. 30% more funds available this year. Match is the land.



GRANTS IN PROGRESS

- Applied for 2020 Assistance to Firefighters Grant
 - Protective Clothing decontamination washer/extractor and dryer: \$20,000 (Fed Share = \$19,047.62; City Share = \$952.38)
 - Brush/Wildland Fire Truck to replace one taken out of service 2 years ago: \$165,000 (Fed Share = \$157,142.86; City Share = \$7,857.14)
- **Won** Recreational Trail Program motorized grant (80/20)– ATV/UTV trailheads project- \$337,500 plus engineering
 - \$270,000 Federal Funds
 - \$67,500 In Kind from Community Club
 - Engineering from City
 - Grant is administered by the Arkansas Department of Transportation
- **Won** Recycle Grant to insulate the recycle center: \$6,400 total (\$4,800 grant, \$1,600 match).
- **Won** Arkansas Rural Connect Broadband grant- \$1,568,750
- Applied for State Aid Road Grant- \$300,000
- **Lost** \$75K grant for a new generator at the Senior Center.

Mayor's report

- Arkansas Municipal League's summer conference will be virtual. Council members and department heads should register and log on for meetings of interest.
- Made presentations to U of A Cooperative along with Mayor's of Camden, Alma, Superintendent of Sheridan, and telemedicine expert from Paragould on dealing with COVID issues
- Made presentation to Uncommon Communities graduating class at Winthrop Rockefeller Institute
- Hosted Governor's Advisory Commission on National Service and Volunteerism
- Urban Deer Hunt Orientation August 15th at DPS