

CITY COUNCIL OF FAIRFIELD BAY
Agenda February 11, 2019

- Call to Order:
- Prayer
- Pledge of Allegiance
- Roll Call
- Approved Minutes
- Financial Report
- Reports:
 - Police
 - Dispatch
 - Fire
 - EMS
 - Animal Shelter
 - Public Works
 - Planning and Zoning
- Board of Zoning Adjustments
- Community Education Center
- Economic Development
- Advertising and Promotions
- Building Safety, Parks and Rec
- Center Management
- Grants in progress
- Mayor's Report
- New and continuing Business
 - Urban Deer Hunt
 - Alternate members to Planning and Zoning Commission
 - Legislative Audit Report 2017
 - Station 1 expansion grant resolution
 - Fire equipment disposition

Treasurer's Report

- Another good sales tax month- up \$5K vs. last year
- First quarter 911 payment received from the county (\$75K)
- Loan from ANRC for Lynn Creek repair initiated. Should have funds in place by March 1 (\$285,108 @ 2.75% over 10 years)
- 2018 annual financial report in work

Reconciliations for January, 2019

Account Balances	Beginning Bank balance	Change in balance	Account Balance 1/31/2019
General	137,432.41	-42,806.10	94,626.31
General (old)	439.89	-439.89	0.00
General – Money MKT	5,770.00	0.74	5,770.74
Subtotal General			100,397.05
Emergency Relief	2,592.81	0.00	2,592.81
Rescue	17,810.07	-12,045.16	5,764.91
Rescue –Money MKT	33,842.15	-6,989.72	26,852.43
Subtotal Rescue			32,617.34

Reconciliations for January, 2019

Account Balances	Beginning Bank balance	Change in Balance	Account Balance 1/31/2019
Street	29,518.47	-1,681.00	27,837.47
Street – Money MKT	53,216.	16.27	53,232.31
Subtotal Street			81,069.78
Fire Department	31,985.65	-6,567.45	25,418.20
Fire – Money MKT	183.33	0.00	183.33
Fire- Act 833	37.97	0.00	37.97
Fire Sales and Use tax	64,026.47	-63,763.35	263.12
Subtotal Fire			25,902.62
A & P Commission	5,422.70	-129.00	5,293.70

Reconciliations for January, 2019

Account Balances	Beginning Bank Balance	Change in Balance	Account Balance 1/31/2019
Franchise Fee Revenue	44,715.94	-19,255.39	25,460.55
Bond Construction	244,302.30	-14.72	244,287.58
Bond Fund Checking	1.00	0.00	1.00

Police Dept January 2019

- Accomplishments
- We signed our Mutual Aid Agreements with Van Buren County and Cleburne County Sheriff's Offices.
- We also signed an agreement with the 20th Judicial District Drug Task Force. They will be assisting us on cases involving controlled substances.
- We received a new generator that we can use for emergencies. It could work to put lights and some power at the Senior Center. This did not cost us anything.

Police Department

- We have applied for a \$402 K grant through the Dept. of Justice Office on Violence Against Women Rural Domestic Violence and Sexual Assault. We should know in September whether we get that. There is no match.

This grant is in partnership with the Van Buren County Sheriff's Office, the Fairfield Bay EMS, and the Stone County Abuse Prevention Center. This will drastically change what we can offer in assistance to victims of these crimes.

Plans

- We are preparing for training this summer. I would like to increase the level and quality of the training and have invited some guest Instructors to assist us.
- We are also preparing for our annual Bicycle program. We already have commitments from the Kirk of the Hills Men's Club to help again. We have set a tentative date of May 4th for this program.

FFB Police Dept. Stats Jan 2019

Number of Calls	Dec	Nov	Oct	Sept	Aug	July
Arrests	17	4	5	9	11	11
Citations	29(9)	8 (2)	15 (6)	29(12)	13(8)	17(9)
Traffic Stops	44	51	58	59	34	48
Disturbance	10	19	16	17	20	17
Alarm Calls	13	14	22	15	7	7
Accidents	6	5	6	12	6	7
Rescue Calls	34	38	25	28	35	35
Public Service Calls	226	266	336	178	151	170
Theft of Property Cases	1	0	1	2	0	1
Agency Assist	7	11	9	7	7	11
Miles Driven	5049	5421	4942	5881	6061	5937

Dispatch Status

- **Accomplishments**

- Total calls for January were 672 with 583 **actual** emergency calls and 89 **non emergency** (hang up, abandoned, info, etc.). These totals do not include the calls taken from our house lines.
- Our continuing education classes for January and February are “Location Accuracy” and “Guidecard Software and Public Safety”.
- Our new 911 equipment has been delivered.

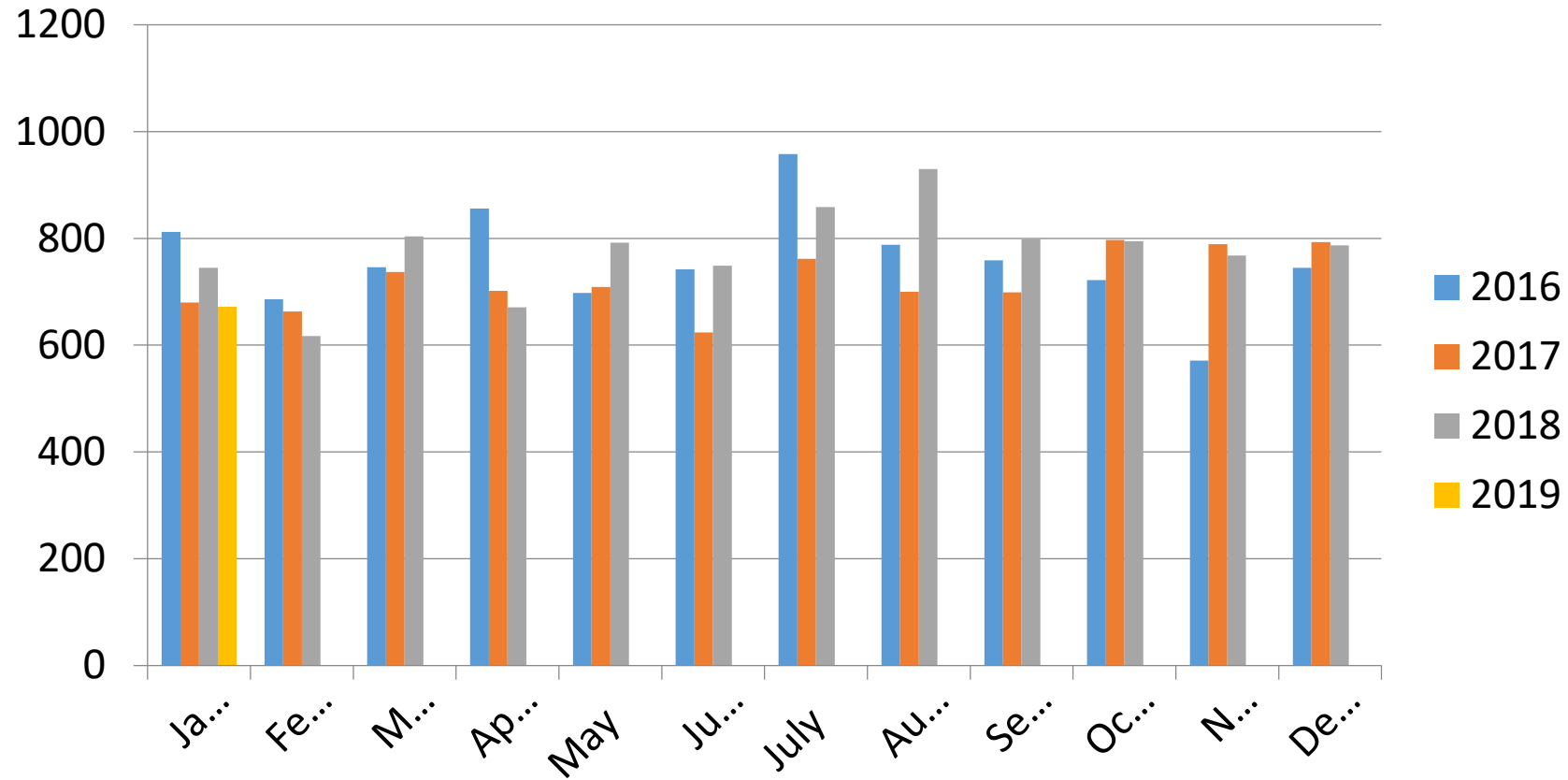
- **Plans**

- Work with EMS to design a class for our new EMD (emergency medical dispatch) program.
- Physician of Record to sign EMD’s.
- Training scheduled on new equipment Feb 12 & 13.
- Cut Over Date 02/20/2019.

- **Issues**

- Arkansas Public Safety Act of 2019.

Dispatch Call Count Data



Total of **All calls** that are logged in the 911 system for this year: **672**

Fire Department Status

- **Accomplishments**

- We had 22 calls for the month of January, 2019.
 - 3 assists to PD, 6 helicopter standbys, 6 assists to EMS, 1 assist to Shirley on a structure fire, 1 Hazardous Materials release, 1 assist to Choctaw FD, 2 brush fires, 1 rescue, and 1 structure fire. (Total for 2019 = 22)
- Placed the new tanker in service.
- Contacted ISO for review of classification
- Training on SOP's, equipment location and response protocols
- Cleaned all three stations
- Began inspections of City Buildings
- Completed initial training for 5 new volunteers

Fire Department Status

Plans

- Complete the final details of the new tanker
- Take Ladder truck to Conway for repair of outrigger
- Complete the fire boat shelter
- Begin conversion of donated pontoon into fire boat
- Initial training for 2 new volunteers

Issues

- Long term funding of capital items including replacement of the 33 year old ladder truck (\$740,000) (FEMA Grant application)
- Lack of funds for proper protective clothing (\$82,650) (FEMA Grant Application)
- Adequate landing zone for west side of Bay

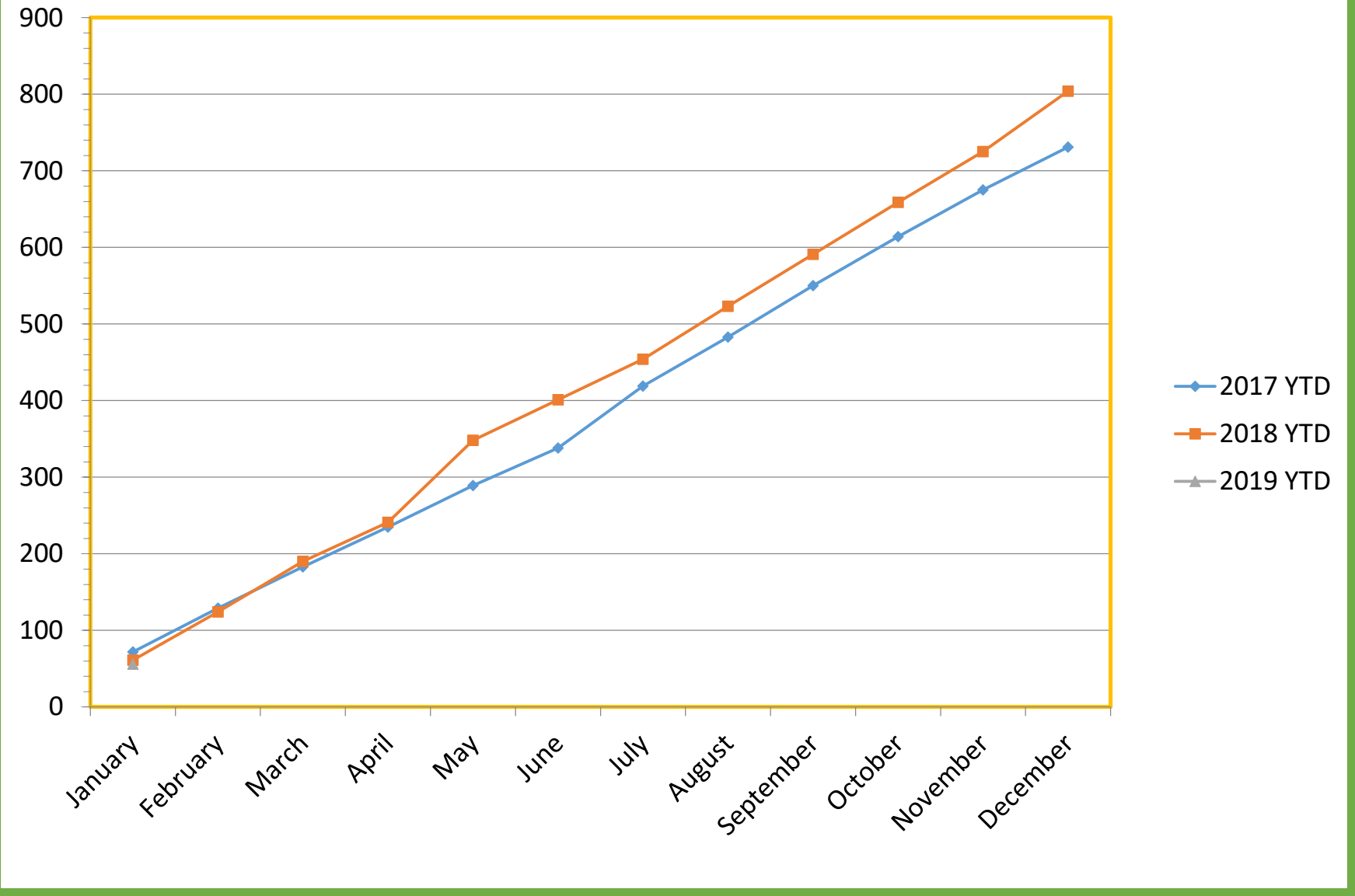
FAIRFIELD BAY EMS January 2019

- Accomplishments
 - We had 56 calls in January
 - Passed the State Ambulance Inspection for 2019
 - Passed the EMS Education Inspection with North Arkansas and State for 2019
 - Opioid Overdose/Narcan training
 - Held 2 CPR classes
 - Base rate for Ambulance transported increased by 10% in accordance with Medicare Regulations \$550 for non-emergency, \$770 for Emergency, mileage remains at \$15/mile
 - Went back to covering 24 hour shifts
- Plans
 - Provide CPR and Stop the Bleed courses during EMS Week May 19-25
 - Providing classes for Shirley grade school students during EMS Week
 - Third EMT course is in its 4th month, next one will start in October 2019
 - Next CPR class March 6th in the evening
 - Next EMR class starts in April 2019
 - Updating Policy and Procedures and Bylaws
- Issues
 - Recruitment of Drivers and Second Medicals to replace the ones becoming EMT's
 - Need Education Space!!

Monthly Run Recap

Description	January 2019	Totals 2019
Emergency Runs	46	46
Non - Emergency Runs	10	10
Total Runs	56	56
Both Ambulances Dispatched	0	0
Assist to ALS	2	2
Assist from ALS	0	0
AirEvac/Survival Flight transports	5	5
Average Response Time (minutes)	4.55	4.55
To OHMC	24	24
To Baptist Heber	2	2
To Baptist Health Conway	1	1
To Conway Regional	1	1
Other Hospitals	5	5

FAIRFIELD BAY EMS YTD RUNS



City Animal Shelter

Accomplishments

- * Met with WWAP group about helping shelter with donations or material for Dog Kennels.

- * Spoke with Jimmy Craven about adoption box at cravens. He will decide on box description

- * New volunteers to play with animals. New Groomer volunteer.

- * Filed away 2018 paperwork.

- Plans

- * Start Community Outreach Group to assist with getting the word about the shelter out.

- * Find volunteers for Community Outreach Group.

(end of 12/18: 11 dogs & 4 cats) January 2019 Shelter Totals

Received ACO Canine	3 (1 d/o.a)
Received ACO Feline	2
Received Non-ACO Canine	0
Received Non-ACO Feline	0
Adopted Canine	4
Adopted Feline	2
PetSmart Feline	0
Rescue Group Canine/Feline	1
Euthanasia Canine	0
Euthanasia Feline	0
Claimed Canine	0
Claimed Feline	0
Died Canine	1
Died Feline	0
Totals at Shelter	
Canine	8
Feline	4

Public Works

- Complete update to 2014 assessment and prioritization of all hard surfaced roads for future work in Fairfield Bay done by consultant Bobby Morris
- Bidding out on Lost Creek Parkway project- timing of work up to Arkansas Department of Transportation
- Lynn Creek crossing
 - 90% design completed. Ready for bidding.
 - We have received loan paperwork from Arkansas Natural Resources Commission. 2.85%, 10 year term. March 1 close date.
 - Work must be completed by May 31st to receive mitigation grant funding from ADEM
- Curb cuts, sidewalks, etc. for pedestrian crosswalks from hotel to parking areas, mall near completion. Improved parking lot lighting planned as well

Planning and Zoning, Board of Zoning Adjustment

- No meetings held in January

Community Education Center
February 11, 2019

ACCOMPLISHMENTS

- Hosted Sterling Scholar presentation “Native American Heritage Seed Exchange” with Pat Gwin, Cherokee Nation of Oklahoma.
- Scheduling spring Computer Classes in MS Office – WORD, Excel, Power Point and Publisher, AARP Safe Driving, Wire Wrap Jewelry.
- First year the Education Center has been open in month of January. Staff grant funding from the Arkansas Historic Preservation Program to develop document archive system.

Community Education Center

February 11, 2019

PLANS

- Planning for Fairfield Bay Historic Preservation Commission 1st quarter public meeting on March 29. Working on Recreation Trail Program Certificate of Appropriateness for development of the handicap accessible Indian Rock Cave trail in the Heritage Center.
- Contacting Native American representatives for participation in designing tribal information displays for Indian Rock Cave trail bench rest stops. Choctaw, Cherokee, Osage, Quapaw, and Caddo. Seeking Native American Cultural Event for July 3 (Drumming Circle in Cave or Sequoyah reenactor).
- Attend Arkansas Historic Preservation Program's training in Little Rock on February 20 with commissioners.
- Researching 2019 grant opportunities with the Arkansas Historic Preservation Program for development of Heritage Center educational materials. Working on Small Museum Grant due April. Researching Sequoyah National Research Center's Trail of Tears Project and Native American Art Gallery. Creating document archive system.

Community Education Center

February 11, 2019

PLANS

- Coordinating participation in the Arkansas Archeology Survey's 2019 Summer Dig in De Queen, Arkansas.
- Planning Heritage Center's summer Junior Park Ranger program.
- Researching 2019 community development/beautification grant funding for Village Mall self-watering planters.
- Contacting Arkansas Technical University's Hospitality and Recreation program for summer interns.
- Sterling Scholars Speakers
 - February 6 – Pat Gwin, Cherokee Nation, Native American Seed Exchange
 - March 6 – Dr. Catherine Swift, Arkansas Archeology Month
 - April 3 – Dr. Sonia Toudji , UCA - History of Arkansas Women prior to 1803
 - May 1 – Ruth Andre, - Butterflies Return to Fairfield Bay
 - June 5 – TBD
 - July 3, Aug 1, Sep 5, Oct 3, Nov 7, Dec 5

Community Education Center

February 11, 2019

ISSUES

- Arkansas Archeology Survey's 2019 Summer Dig in De Queen, Arkansas same timeframe as Junior Park Ranger program at Heritage Center. Might be resolved with student interns from the University of Central Arkansas history department as volunteer museum docents.
- Microsoft Office 2010 was preloaded on the Education Center laptops when they were purchased. Some software is missing from a few machines and there is no key code identifier to update. We don't have any copy of Publisher, and will have to purchase a multi-user license before classes start. Version 2010 will probably not be available.
- Researching 2019 community development/beautification grant funding for Village Mall self-watering planters are mostly for municipalities and non-profits. Village Mall is privately owned.
- Contacting Arkansas Technical University's Hospitality and Recreation program for summer interns.

Economic Development

- County wide wet/dry election petition effort shooting to be on 2020 ballot. Looks like Cleburne County will pursue.
- Broadband study completed. Reviewed study with Bill Vogt from the USDA regional office, David Foster, David Russell, and Ken Goodwin from SkyFiNet. After discussions, Ken is pursuing low cost loan through USDA. Very promising!
- New Fairfield Bay Merchants Association formed. Kay Otis President. Meeting with hotel investor representative on February 20th
- White River Medical Center from Batesville is now offering medical services in the space that was occupied by Baptist Health in the Wyndham building
- Rocky Nickels and I attended Relocation conference in Chicago. Great interchange, lots of interest
- Will be kicking off VBC 2040 team this month
- Fred Herman reported on February 4th that the real estate inventory for sale was down to 42 homes and 40 condos vs. historical average of 110-130 homes and 80 condos.
- Expect an announcement in the next 30 days on a new housing development
- Ribbon Cutting on February 26th at 3:30pm for Sincera Wellness, LLC located in the former White River Insurance Building on Highway 16
- Several more ribbon cuttings coming soon!
- Heather Dunn resigned as Chamber Director- expect near term announcement from Chamber board (chamber web site had 2 million hits last year)

ADVERTISING AND PROMOTION COMMISSION

- ATTENDED MUNICIPAL LEAGUE WINTER CONFERENCE
 - ATTENDED AWARDS PRESENTATION
 - RECRUITED VENDORS FOR FUTURE CONFERENCES
- WORKED ON COMMUNICATIONS WITH LRAFB PERSONNEL
 - ATTEMPTING TO FINALIZE BRUNCH FOR KEY SPOUSES ORGANIZATION
 - RECRUITING SPEAKER FOR ROTARY CLUB TO TALK ABOUT GOLD STAR MEMORIAL
- ATTENDED ARKANSAS FESTIVAL AND EVENTS ASSOCIATION CONFERENCE
 - ATTENDED SOME GREAT BREAK OUT SESSIONS – ABC
 - KEYNOTE SPEAKER WAS DIRECTOR OF MEMPHIS IN MAY AND BBQ CONTEST
 - HAD LONG CONVERSATION WITH MAYOR FROM WALNUT RIDGE ABOUT WET/DRY LEGISLATION....GOT HIM TO VISIT WITH PAUL

ADVERTISING AND PROMOTION COMMISSION

- ATTENDED ARKANSAS FESTIVAL AND EVENTS ASSOCIATION CONFERENCE
 - PICKED UP A LOT OF VENDOR INFORMATION FOR CC DEPT. PLUS FORWARDED INFORMATION TO WILBA AND PAUL
 - RECRUITED FOR POSSIBLE CONFERENCES (GOOD SHOT AT ARFEA NEXT YEAR)
 - ATTENDED TALENT SHOWCASE AND FORWARDED BAND INFORMATION TO WILBA, ROCKY, PAUL, DAN, CASSIE, AND JOHN
 - MADE A POSSIBLE CONTACT FOR POCKET MAPS
- TOOK DOWN MEGA TREE
 - RON AND QUINTON

ADVERTISING AND PROMOTIONS COMMISSION

- CONDUCTED FAIRFIELD BAY MERCHANTS ASSOCIATION MEETING
 - ELECTED OFFICERS KAY-PRES WILENA-VP PAM-TREASURE MICHELE-SEC
 - MEETING ON FEB 20 WITH HOTEL GROUP
- CONDUCTED A & P MEETING
 - BOUGHT YEARBOOK ADS IN AREA SCHOOLS
 - PROPOSED MEMBER SITUATION- MOVED RAMON HERNANDEZ TO THREE YEAR TERM AND WILL ADD SOMEONE FROM HOTEL STAFF TO ONE YEAR TERM
- HELD POCKET MAP MEETING WITH MAYOR AND KEITH

Building safety, Parks and Rec.

- ACCOMPLISHMENTS

- Two new home permits issued. Three more plans should be submitted with in the next four to five weeks.
- Two citations issued.
- Six violations issued YTD.

- PLANS

- L and K Fencing has been given the ok for chain link cage replacement at animal shelter.
- Getting quotes on metal thru wall pieces behind guillotine doors at Animal Shelter.
- Working on Senior Center kitchen floor replacement.

- ISSUES

- Inoperable vehicle's.

Fairfield Bay Conference Center

January, 2019

- Events – 5
- Lodging - 1
- Conferences – 1
- Theater - 0
- Meetings - 2
- Staff Hours - 507
- Volunteer Hours – 72

February, 2019 Scheduled

- Events – 4
- Lodging - 10
- Conferences – 0
- Theater - 0
- Meetings – 2

Fairfield Bay Conference Center

Scheduled 2019

Events – 11

Lodging – 10

Meetings – 12

Conferences - 2019

- Conferences – 17
 - ARCOMED (Osteopathic College)
 - Crowley's Ridge Development
 - AR Dept. of Health (2)
Assn of Alternative Ed.
 - Cabot Schools
 - Living Word Church - 2
 - AR. School Boards Assn.
 - Crossett Schools
 - ALA – 6
 - Superintendent's Retreat

Fairfield Bay Conference Center

Focus

- Booking Conferences
- Scheduling Site Visits
- Other Revenue Streams
 - Weddings
 - Events
 - Seminars
- Support Hotel Lodging
- Support Hotel and Spa Staff
- Support Restaurant Staff

Needs

- None

GRANTS IN PROGRESS

- **Won** \$2.2K in grants from Arkansas Historic Preservation program to assist with training and staffing
- **Won** \$157K Assistance to Firefighters Grant for Self Contained Breathing Apparatus's (SCBA's). Order placed. Check received after government shutdown completed.
- **Won** Festivals Advertising grant request \$2,000 grant, \$1,000 match for 2019 Bloomin' in the Bay
- Applying for Festivals Advertising grant request of \$2,000 with a \$1,000 match for the next fiscal year. Application due March 1st.

GRANTS IN PROGRESS

- **Won** for a Recreational Trail Grant for a trail to the cave- \$125,000 trail-80/20 grant.
- **Won-** Dave Creek Parkway Sidewalk Trail Grant- 80/20 grant. Received approval to proceed with contract award- Expect work to proceed this week
- **Lost** Pickle Ball/Bocce Ball grants
 - \$75 K Blue and You
 - \$200K Arkansas Parks grant- third try at this
- Preparing a grant Rural Service Grant for addition to DPS building
 - Met with AEDC at Municipal League to discuss needs
 - They were very receptive
 - Cost estimates in process

GRANTS IN PROGRESS

- Applied for Assistance for Firefighters Grant from FEMA for a 100 foot Aerial Ladder Truck. Grant request is \$704,762. 95/5 share
- Applied for Assistance to Firefighters Grant from FEMA for 29 sets of Firefighter protective equipment. Grant request is \$78,715. 95/5 share
- **Won** State Aid Grant for Lost Creek Resurfacing- \$250,000 no match-bidding underway
- **Won** Lynn Creek Crossing Mitigation grant- \$150,000
- Applied for \$2.2K JAG grant- updated body cameras

Mayor's Report

- Fairfield Bay well represented at the Arkansas Municipal League- numerous awards
- City/property owners task force work in progress.
- Robert Otis and Doyle Scroggins attended AML Second Class Cities Advisory Committee meeting.
- I will be attending the National League of Cities Congressional Conference in DC March 10th through 14th. This means we will change the March City Council meeting to the third Monday, March 18th, at 7pm here in City Hall
- Over 100 attended the Greers Ferry Lake Master Plan update session at the Lions Club. The Corp was very pleased with the turnout.

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Urban Deer Hunt

- 2010 residents voted 3 to 1 in favor of an urban deer hunt

Year	Deer Harvested	Hunter Permits
2011	264	186
2012	292	200
2013	81	224
2014	88	132
2015	159	140
2016	104	134
2017	94	127
2018	162	118

- The number of calls regarding garden-landscape depredation and deer-vehicle collisions has dropped
- One complaint from new resident this year. Some issues with stands and equipment being stolen
- There are now 9 cities in Arkansas having urban hunts
- Our goal is to reduce human deer conflicts by utilizing archery in partnership with the AGFC and the Arkansas Bowhunters Association
- Recommendation is to approve an AGFC urban deer hunt for 2019

Alternate Planning and Zoning Commission Members

- We have difficulty having quorum
- We need to assign alternate members to be able to give citizens appropriate response times to their requests
- Recommendations for alternate members
 - Ron Milligan
 - Tom Welch
 - Tommy Coletta
 - Dennis Martin