

CITY COUNCIL OF FAIRFIELD BAY
Agenda January 14, 2018

- Call to Order:
- Prayer
- Pledge of Allegiance
- Roll Call
- Approved Minutes
- Financial Report
- Reports:
 - Police
 - Dispatch
 - Fire
 - EMS
 - Animal Shelter
 - Public Works
 - Planning and Zoning
 - Board of Zoning Adjustments
 - Community Education Center
 - Economic Development
 - Advertising and Promotions
 - Building Safety, Parks and Rec
 - Center Management
 - Grants in progress
 - Mayor's Report
- New and continuing Business
 - Hotel Private Club Permit Ordinance

Treasurer's Report

- Great sales tax month- \$37K vs. year ago \$26K
- Still tight cash flow
- Closed general account and reopened new one (fraudulent check issue)

Reconciliations for December, 2018

Account Balances	Beginning Bank balance	Change in balance	Account Balance 12/31/2018
General	107,384.59	-66,697.95	40,686.64
General (old)	62,096.41	-66,656.52	439.89
General – Money MKT	5,769.27	0.73	5,770.00
Subtotal General			46,896.53
Emergency Relief	1,792.81	500.00	2,292.81
Rescue	8,141.03	-5,772.11	2,368.92
Rescue –Money MKT	41,330.99	-7,488.84	33,842.15
Subtotal Rescue			36,211.07

Reconciliations for December, 2018

Account Balances	Beginning Bank balance	Change in Balance	Account Balance 12/31/2018
Street	17,754.63	6,521.89	24,276.52
Street – Money MKT	53,199.77	16.27	53,216.04
Subtotal Street			77,492.56
Fire Department	5,369.64	-679.08	4,690.56
Fire – Money MKT	183.33	0.00	183.33
Fire- Act 833	11,035.29	1.41	11,036.70
Fire Sales and Use tax	51,491.77	12,534.70	64,026.47
Subtotal Fire			79,937.06
A & P Commission	2,833.02	2,589.68	5,422.70

Reconciliations for December, 2018

Account Balances	Beginning Bank Balance	Change in Balance	Account Balance 12/31/2018
Franchise Fee Revenue	44,068.13	647.81	44,715.94
Bond Construction	251,540.29	-7,237.99	244,302.30
Bond Fund Checking	1.00	0.00	1.00

Police Dept December 2018

- Accomplishments

- We participated with the Sheriff's Office on the Shop-With-A-Cop program. Very fun and successful. We also visited the IRV and spent some great time with many of the residents.
- Traffic stops got a surprise this month, with warnings getting a small tin of cookies. Many, many positive responses.
- We received a training aid to help lower the costs of firearms training and help to keep the officers safe and proficient in that area.



Anita Griffith Barber



Yesterday at 11:02 PM • 🌐

Small town life:

Earlier tonight I pulled in to get some gas and the attendant told me my headlight was out. I had over an hours drive through a bunch of one-stop-light towns so I just knew at some point I would get stopped.

I made it to my own little community and pulled in the gate and saw our FFB cruiser flash his blue lights. I pulled over: license, registration; the drill. When the officer brought my license back he said "I hate to do this so close to Christmas but I'm gonna have to give you... this tin of cookies. Merry Christmas and get that fixed and be safe"
Thanks Fairfield Bay Police Dept! You made my night!



Plans

- We have applied for a \$2300.00 grant (Local Law Enforcement Block Grant –LLEBG) that the State offers. We should be accepted and hear back in a month or two. There is no match.
- We will be having a training date on the 19th of January to go over laws and protocols of the department.
- We will be meeting with Van Buren and Cleburne County Sheriff's Offices to sign the new Mutual Aid Agreements with each.

FFB Police Dept. Stats Dec 2018

Number of Calls	Dec	Nov	Oct	Sept	Aug	July
Arrests	4	5	9	11	11	9
Citations	8(2)	15 (6)	29 (12)	13(8)	17(9)	14(2)
Traffic Stops	51	58	59	34	48	66
Disturbance	19	16	17	20	17	22
Alarm Calls	14	22	15	7	7	9
Accidents	5	6	12	6	7	4
Rescue Calls	38	25	28	35	35	35
Public Service Calls	266	336	178	151	170	120
Theft of Property Cases	0	1	2	0	1	2
Agency Assist	11	9	7	7	11	5
Miles Driven	5421	4942	5881	6061	5937	6170

Dispatch Status

- **Accomplishments**

- Total calls for December were 787 with 679 *actual* emergency calls and 108 *non emergency* (hang up, abandoned, info, etc.). These totals do not include the calls taken from our house lines.
- Our continuing education classes for November and December are “Automatic Frequency Coordination” and “Heart Attack Basics for Emergency Medical Dispatchers”.
- Our new employee “Khristian” received her ACIC Level 1 training.
- Eric and I attended an active shooter drill using the Rave Panic Button at the Clinton Schools.
- We helped with the Shop with a Cop program.

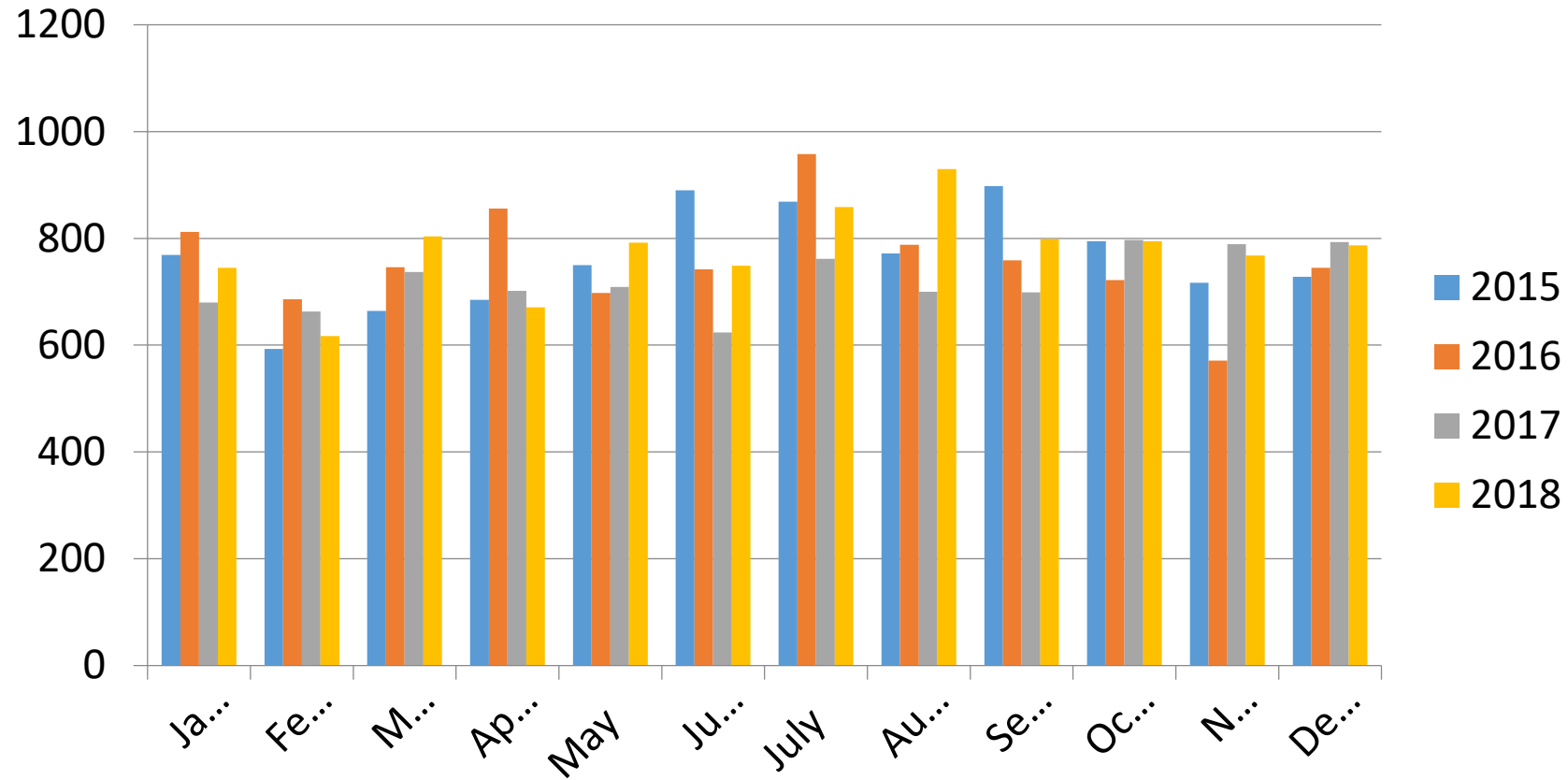
- **Plans**

- Work with EMS to design a class for our new EMD (emergency medical dispatch) program.
- Physician of Record to sign EMD’s.
- 911 equipment installation planned for February.

- **Issues**

- None

Dispatch Call Count Data



Total of **All calls** that are logged in the 911 system for this year: **9316**

Fire Department Status

- **Accomplishments**

- We had 11 calls for the month of December, 2018.
 - 1 assist to PD, 6 helicopter standbys, 1 assist to EMS, 1 assist to Shirley on a structure fire, and 2 smoke investigations. (Total for 2018 = 180 which is a 27% increase over 2017)
- Training this month was winter driving considerations and procedures
- Tanker construction nearing completion
- Breathing apparatus was ordered and face pieces fitted for volunteers
- Fire Boat taken out of service
- Annual test for ladder truck (failed until repair is completed on outrigger)
- Annual volunteer hours for calls and training = 7,903. Does not include more than twice as much for maintenance of 3 stations and 14 vehicles, and administrative duties.

Fire Department Status

Plans

- Complete the additional tanker (must be completed by January 19, 2019)
- Take Ladder truck to Conway for repair of outrigger
- Complete the fire boat shelter
- Begin conversion of donated pontoon into fire boat
- Initial training for newest volunteers

Issues

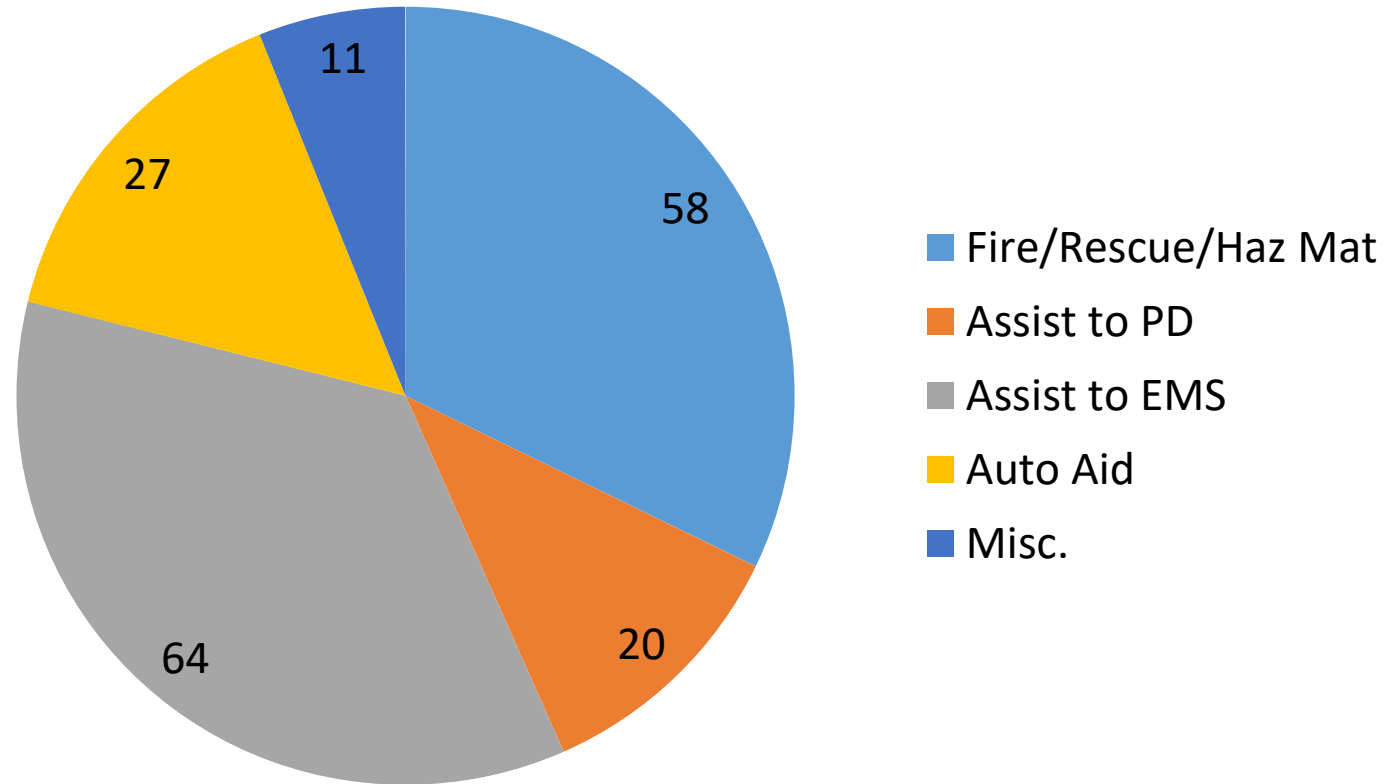
- Long term funding of capital items including replacement of the 33 year old ladder truck (\$740,000) (FEMA Grant application)
- Lack of funds for proper protective clothing (\$82,650) (FEMA Grant Application)
- Adequate landing zone for west side of Bay

Fire Department Calls for Service

Annual Calls for Service



2018 Calls For Service



Notes on Statistics for 2018

- Fire/Rescue/Haz Mat (58) include all fires of any kind, smoke investigations, auto accidents with extrication, searches, and fire/CO alarm activations.
- Assists to Police (20) include traffic direction at accidents and stalled vehicles
- Assists to EMS (64) include work with FFB EMS and Medic 1. The 55 helicopter safety standbys are included.
- Auto Aid (22) includes calls in Shirley (15), Burnt Ridge (6) and Choctaw (1)
- Miscellaneous (10) includes removal of trees from the roadway, animal rescues and assists to citizens.

FAIRFIELD BAY EMS December 2018

- Accomplishments for 2018
 - We had 684 calls for 2018. 539 were emergency calls and 145 were non-emergency
 - Response times stayed under 5 minutes. Well under state mandated 7 minutes.
 - Held an Emergency Medical Technician (EMT) course with 7 graduates
 - Held two Emergency Medical Responder (EMR) Courses, one was for Highway 110 Fire Department
 - Provided CPR courses for our volunteers, IRV staff, Wyndham and the community
 - Became a Certified Education Center under the Arkansas Department of Health and North Arkansas College
 - Training with AirEvac and Survival Flight
 - All EMTs were offered 40 hours of education through MedicOne
 - End of Year Celebration was held on Friday December 14th at the Conference Center

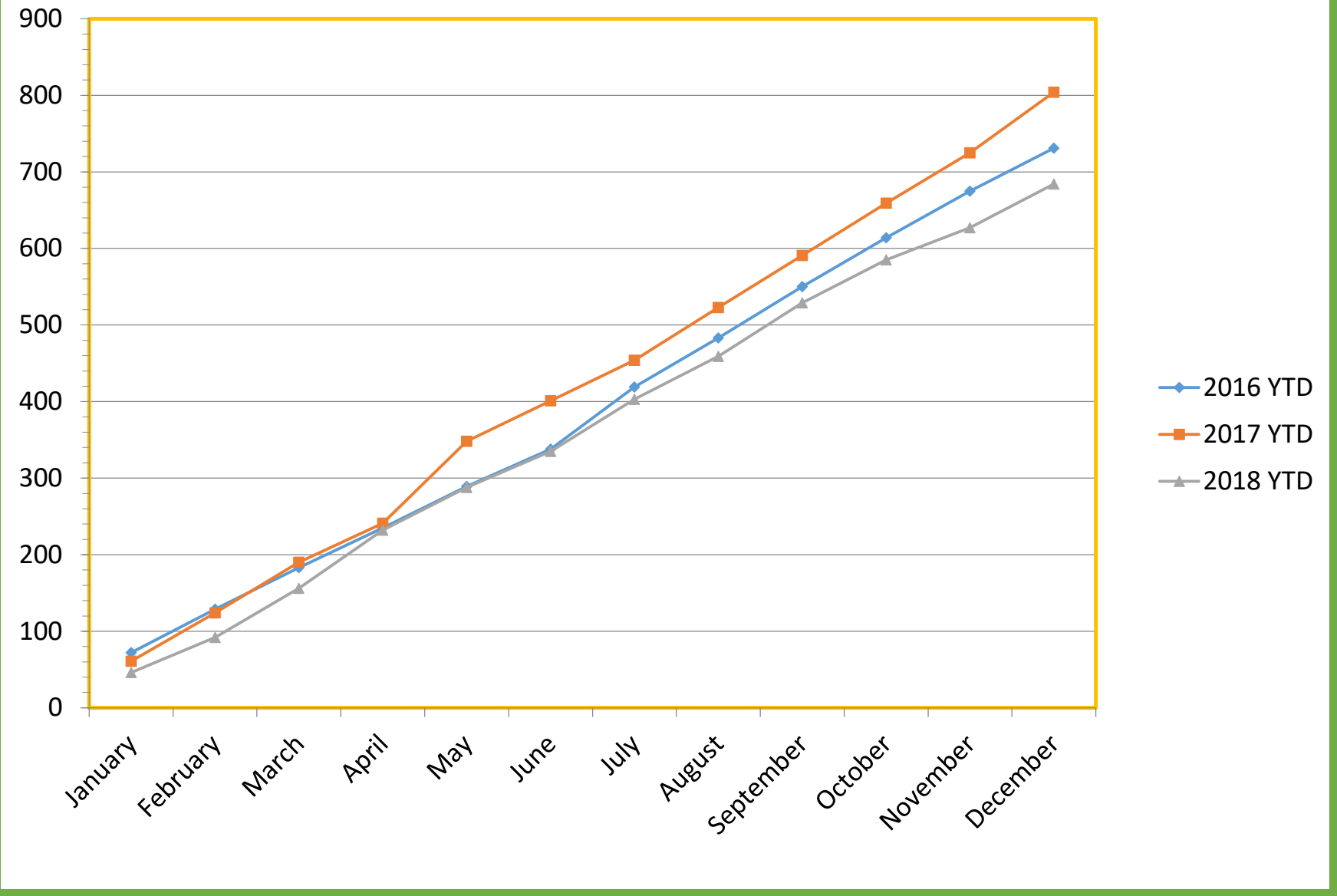
FAIRFIELD BAY EMS December 2018

- Plans for 2019
 - Provide CPR and Stop the Bleed courses to local churches
 - Third EMT course will be completed and fourth will start end of 2019
 - Provide CPR courses monthly
 - Planning for 2 more EMR courses
- Issues
 - Recruitment of Drivers and Second Medicals to replace the ones becoming EMT's
 - Building up our funds!!

Monthly Run Recap

Description	December 2018	Totals 2018
Emergency Runs	48	539
Non - Emergency Runs	9	145
Total Runs	57	684
Both Ambulances Dispatched	2	49
Assist to ALS	1	22
Assist from ALS	0	14
AirEvac/Survival Flight transports	5	57
Average Response Time (minutes)	5.49	4.96
To OHMC	21	260
To Baptist Heber	2	33
To Baptist Health Conway	0	7
To Conway Regional	4	20
Other Hospitals	6	51

FAIRFIELD BAY EMS YTD RUNS



City Animal Shelter

- Accomplishments
 - Completed building of cat hotel
 - Completed Storage room
 - Working with Jimmy Craven about making a “pet of the week” box at Cravens
- Plans
 - Meet with WWAP (women with a purpose group) on January 9th about them promoting shelter needs for Jan and Feb

(end of 11/18: 11 dogs & 4 cats) December 2018 Shelter Totals

Received ACO Canine	8
Received ACO Feline	4
Received Non-ACO Canine	0
Received Non-ACO Feline	0
Adopted Canine	3
Adopted Feline	4
PetSmart Feline	0
Rescue Group Canine/Feline	0
Euthanasia Canine	3
Euthanasia Feline	0
Claimed Canine	2
Claimed Feline	0
Died Canine	0
Died Feline	0
Totals at Shelter	0
Canine	11
Feline	4

Public Works

- Community Club/City Team
 - City-Paul Wellenberger
 - Community Club- Rocky Nickles, John Tyer, Darin Liles, Doug Forsman, Tom Welch, and Bill Fisher
 - Consultant Bobby Morris is going to do a relook at all of our roads again this spring. Last done in 2014.
- 2018
 - 2018 chip and seal work completed per Intergovernmental agreement
 - Rose Circle cul de sac
 - Winter Crest
 - Miscellaneous
 - Crosswalks will be done in conjunction with hotel concrete remaining work- pedestrian crossing signs and lights received
- 2019
 - Won \$240K State Aid Grant to resurface Lost Creek Parkway.
 - Club is raising road fees by \$2 to help fund future resurfacing needs- keep the gains accomplished with the bond package

Lynn Creek repair

- Total cost of project estimated at \$430K
- Mitigation grant and disaster declaration from the Governor received
- Balance to be funded with an approved 10 year loan from the Arkansas Natural Resources Commission
- Signed Engineering Services agreement on November 30th
- Preliminary design review held on January 8th
- Terms of the grant are that the work must all be completed by May 31

Planning and Zoning, Board of Zoning Adjustment

- No meetings held in December.

Community Education Center
January 14, 2019

ACCOMPLISHMENTS

- Received scholarship funding from Fairfield Bay Rotary Club to support the Sterling Scholars Speaker series.
- Hosted the Historic Preservation Commission 4th quarter public meeting.
- Hosted Sterling Scholar presentation “Springtime in the United Kingdom” with Lee Phillips, Fairfield Bay Photo Club.
- Aired KHPQ radio interview announcing Ed Center/Heritage Center 2019 events.
- Announced evening Painting with Jim class for January 31.

Community Education Center

January 14, 2019

PLANS

- Scheduling spring Computer Classes in MS Office – WORD, Excel, Power Point and Publisher
- Working on Recreation Trail Program Certificate of Appropriateness for development of the handicap accessible Indian Rock Cave trail in the Heritage Center.
- Contacting Native American representatives for participation in designing tribal information displays for Indian Rock Cave trail bench rest stops. Choctaw, Cherokee, Osage, Quapaw, and Caddo.
- Seeking Native American Cultural Event for July 3 (Drumming Circle in Cave or Sequoyah reenactor).
- Researching 2019 grant opportunities with the Arkansas Historic Preservation Program for development of Heritage Center educational materials. Researching Sequoyah National Research Center's Trail of Tears Project and Native American Art Gallery. Creating document archive system.
- Approved for Arkansas Archeology Survey's 2019 Steward certification training, responsible for Edgemont Shelter (3VB06) and Lyn Creek Shelter (3VB19).
- Planning Heritage Center's summer Junior Park Ranger program.
- Researching 2019 community development/beautification grant funding for Village Mall self-watering planters.
- Contacting Arkansas Technical University's Hospitality and Recreation program for summer interns.

Community Education Center

January 14, 2019

PLANS

- Sterling Scholars Speakers
 - February 6 – Pat Gwin, Cherokee Nation, Native American Seed Exchange
 - March 6 – Arkansas Archeology Month
 - April 3 – Dr. Sonia Toudji , UCA - History of Arkansas Women prior to 1803
 - May 1 – Ruth Andre, - Butterflies Return to Fairfield Bay
 - June 5 – TBD
 - July 3 – TBD
 - Aug 1
 - Sep 5
 - Oct 3
 - Nov 7
 - Dec 5

2017 Monthly Activity	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov Dec
classes	6	8	13	17	10	13	11	9	11	8
participants	25	41	85	73	55	63	42	21	66	43
Admin fee/donations	\$140	\$105	\$250	\$70	\$35	\$0	\$315	\$35	\$35	\$35
tuition	\$850	\$1,370	\$630	\$1,250	\$1,270	\$1,647	\$1,032	\$820	\$460	\$882
Gross receipts	\$990	\$1,475	\$880	\$1,320	\$1,305	\$1,647	\$1,347	\$855	\$495	\$917

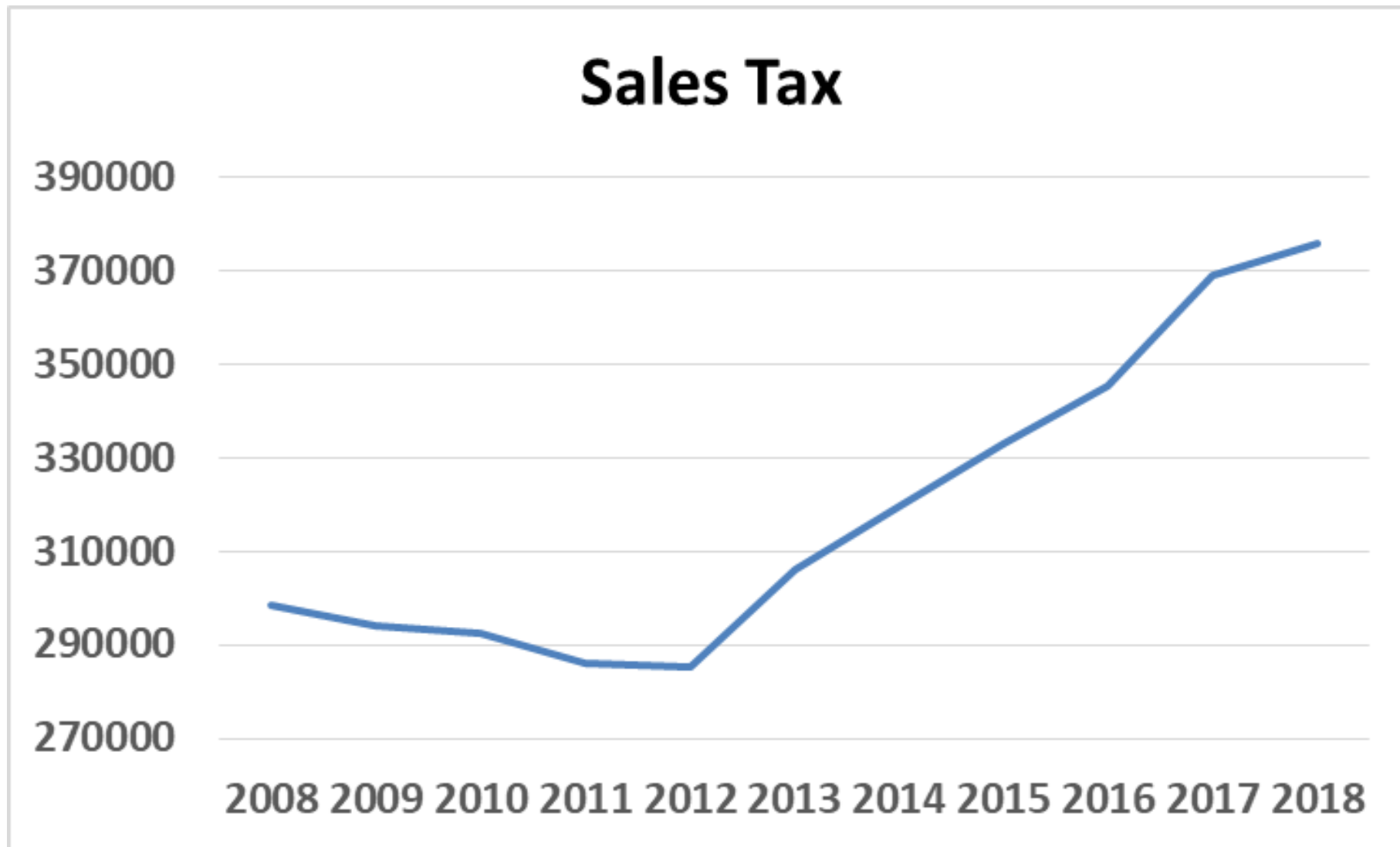
2018 Year Total

Classes: 94 Participants: 1033 Admin: \$790 Tuition: \$8,605 Fundraiser \$2,758

2018 Monthly Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov Dec
classes	4	6	10	4	12	17	12	7	5	9	8
participants	6	38	86	37	77	110	417	62	33	58	72
admin fee/donations	\$0	\$70	\$120	\$40	\$60	\$10	120	\$60	\$60	\$20	\$235
tuition	\$240	\$710	\$840	\$560	\$1,120	\$1,010	1,080	\$930	\$400	\$880	\$835
gross receipts	\$240	\$780	\$960	\$600	\$1,180	\$1,020	1,200	\$990	\$460	\$900	1,070

Economic Development

- County wide wet/dry election petition effort shooting to be on 2020 ballot. Looks like Cleburne County will pursue.
- Broadband study completed. Reviewed study with Bill Vogt from the USDA regional office, David Foster, David Russell, and Ken Goodwin from SkyFiNet. After discussions, Ken is pursuing low cost loan through USDA. Very promising!
- Ongoing activity with potential investors on new home developments, new business on Highway 16, other economic development ideas
- White River Medical Center from Batesville is now offering medical services in the space that was occupied by Baptist Health in the Wyndham building
- Dave Foster, Rocky Nickles and made a benchmarking trip to Hot Springs Village. Good interchange of information. Will next visit Bella Vista jointly with Hot Springs Village.
- Will be kicking off VBC 2040 team this month



2018 was sixth straight year of increasing sales tax receipts. Taxable sales have increased \$6,035,000 since 2012!

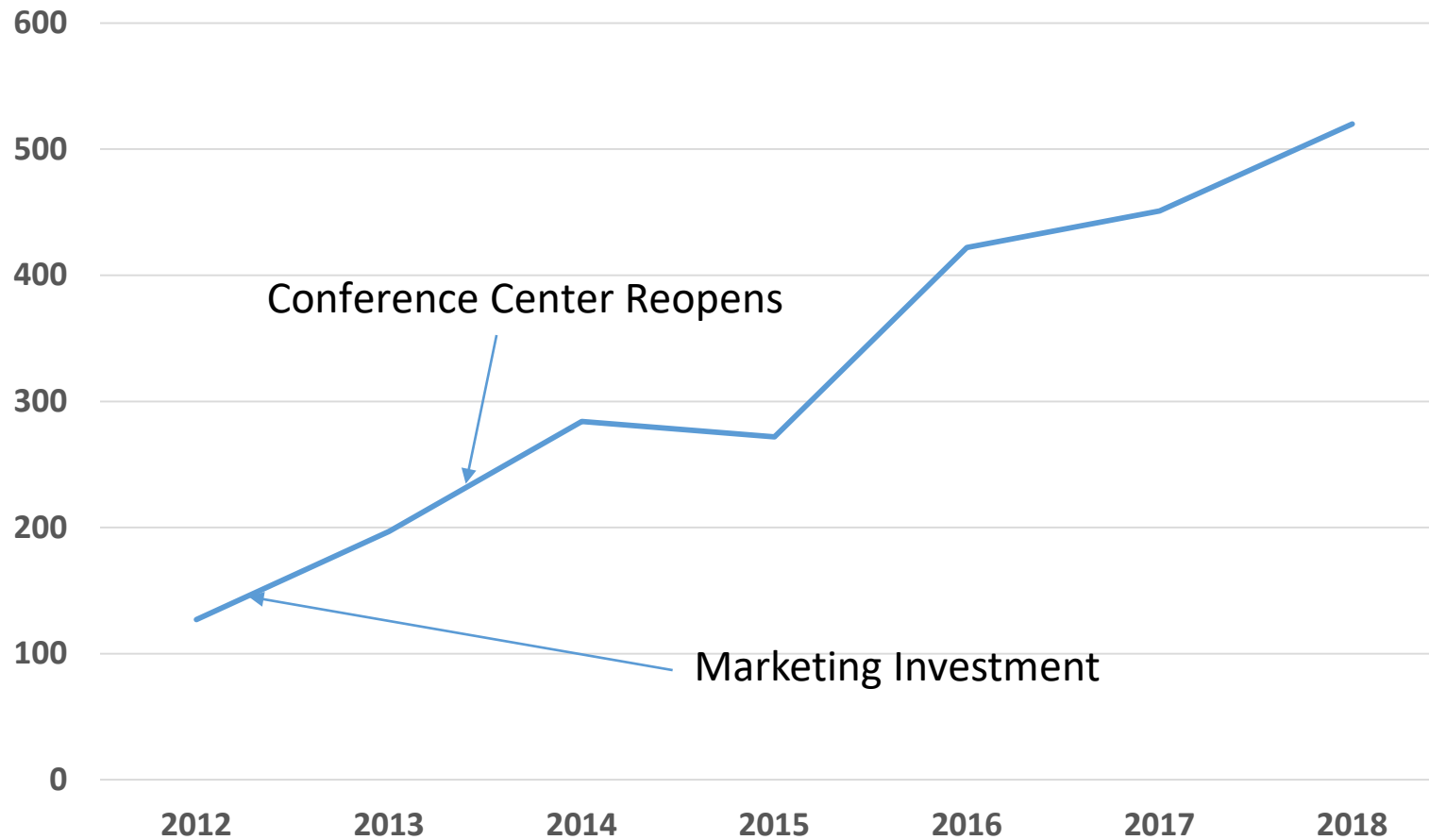
Advertising and Promotion Commission

- Attended Community Council Meeting at LRAFB
 - Met Director of ITT building and gave him 3 boxes of pamphlets (he was very interested in Veteran's Barge)
 - Met with AFB personnel about scheduling a GOLD STAR MEMORIAL FUND RAISING GOLF TOURNAMENT (win/win)
 - Also visited about scheduling a speaker for Rotary Club to talk about GOLD STAR MEMORIAL
 - Visited with LRAFB personnel about scheduling a trip for civilian liaison
 - Visited with Major Felmet about bringing KEY SPOUSES group to the Bay for a brunch
 - Visited with Rocky about these endeavors
- Picked up foam Board Award for 2018 Volunteer City

A & P cont.

- Visited with Erin Taylor about some upcoming marketing ideas
- Met with Heather about scheduling a FFB Merchants Organization Meeting
 - This is a follow up from our financial workshop in November
- Placed an ad in VBC Democrat Christmas Edition for FFB

Overnight lodging K\$



Overnight lodging has grown from \$127K in 2012 to \$520K in 2018 (does not include timeshares). Hotel is expected to result in continued increases.

Building safety, Parks and Rec.

- ACCOMPLISHMENTS:

- Two new home permits issued in 2018. Issued two New home permits in January 2019.
- LED light project at Conference center and DPS building completed
- Two citation's issued YTD.
- Three inoperable vehicles removed within the last month.
- Conference center parking lot lighting has been fixed.

- PLANS:

- Replace filters in roof top units at conference center this month.
- Get pricing on replacing cages at Animal Shelter that are rusted and are becoming safety issues.
- Get pricing on replacing metal floor grates at Animal Shelter.

- ISSUES:

- Inoperable vehicle's.

Fairfield Bay Conference Center

December, 2018

- Events – 5
- Lodging - 7
- Conferences – 0
- Theater - 0
- Meetings - 2
- Staff Hours - 451
- Volunteer Hours – 105

January, 2019 Scheduled

- Events – 4
- Lodging - 0
- Conferences – 1
- Theater - 0
- Meetings – 2

Fairfield Bay Conference Center

•**GRATIS - none**

Fairfield Bay Conference Center

Scheduled 2019

Events – 9

Lodging – 0

Meetings – 8

Conferences - 2019

- Conferences – 18
 - ARCOMED (Osteopathic College)
 - Crowley's Ridge Development
 - AR Dept. of Health (3)
 - Assn of Alternative Ed.
 - Cabot Schools
 - Living Word Church - 2
 - AR. School Boards Assn.
 - Crossett Schools
 - ALA – 6
 - Superintendent's Retreat

Fairfield Bay Conference Center

Focus

- Conferences
- Scheduling Site Visits
- Other Revenue Streams
 - Weddings
 - Meetings
 - Seminars
- Support Hotel Lodging
- Always Positive

Needs

- None

GRANTS IN PROGRESS

- **Won** \$2.2K in grants from Arkansas Historic Preservation program to assist with training and staffing
- **Won** \$6.4 K AEDC Rural Development Grant for Conference Center heat and air. Work and grant closeout completed.
- WiFi study completed- SkyFiNet to pursue major loan through USDA to accelerate fiber to the home deployment
- **Won** \$157K Assistance to Firefighters Grant for Self Contained Breathing Apparatus's (SCBA's). Order placed.
- **Won** Festivals Advertising grant request \$2,000 grant, \$1,000 match for 2019 Bloomin' in the Bay

GRANTS IN PROGRESS

- **Won** for a Recreational Trail Grant for a trail to the cave- \$125,000 trail-80/20 grant.
- **Won-** Dave Creek Parkway Sidewalk Trail Grant- 80/20 grant. Received approval to proceed with contract award- Preconstruction meeting scheduled for the 22nd at 10am.
- **Lost** Pickle Ball/Bocce Ball grants
 - \$75 K Blue and You
 - \$200K Arkansas Parks grant- third try at this
- **Won** recycling grants- \$2K 75/25 grant
 - Pallet of 60 gallon trash bags (4,000 bags)
 - 50 trash pickers for our volunteer organizations picking up our streets
- **Won** Staffing for Adequate Fire and Emergency Response (SAFER) grant- we declined.

GRANTS IN PROGRESS

- Applied for Assistance for Firefighters Grant from FEMA for a 100 foot Aerial Ladder Truck. Grant request is \$704,762. 95/5 share
- Applied for Assistance to Firefighters Grant from FEMA for 29 sets of Firefighter protective equipment. Grant request is \$78,715. 95/5 share
- **Won** State Aid Grant for Lost Creek Resurfacing- \$240,000 no match
- **Won** Lynn Creek Crossing Mitigation grant- \$150,000
- Applied for \$2.2K JAG grant- updated body cameras

Mayor's Report

- Next Thursday (1/17) will be major state level award day for Fairfield Bay
 - Trendsetter City Award for Department of Public Safety
 - Trendsetter City Award for Tourism Development
 - Volunteer City of the Year Award
- Will be working with task force to establish a planning district
- I will be working a booth at the Relocation Convention in Chicago on the 19th and 20th
- I will be attending the National League of Cities Congressional Conference in DC March 10th through 14th.

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