

CITY COUNCIL OF FAIRFIELD BAY
Agenda June 8, 2020

- Call to Order:
- Prayer
- Pledge of Allegiance
- Roll Call
- Executive Session
- Approval of Minutes
- Treasurer's report
- Special Recognition
- Department Reports:
 - Police
 - Dispatch
 - Fire
 - EMS
 - Animal Shelter
 - Public Works
- Planning and Zoning
- Board of Zoning Adjustments
- Community Education Center
- Senior Center
- Economic Development
- Advertising and Promotions
- Building Safety, Parks and Rec
- Center Management
- Grants in progress
- Mayor's Report
- New and continuing Business

Treasurer's Report

- We were surprised that Sales Tax receipts were favorable year over year for March. June sales tax receipts will be for the month of April. We are expecting them to be way down.
- Cost reduction efforts are making a difference.

Reconciliations for May, 2020

Account Balances	Beginning Bank balance	Change in balance	Account Balance 5/31/2020
General	26,403.44	28,189.06	54,592.50
General – Money MKT	36,944.07	4.69	36,948.76
Subtotal General			91,541.26
Emergency Relief	553.00	0.00	553.00
Rescue	3,868.58	5,064.43	8,933.01
Rescue –Money MKT	30,967.71	3.93	30,971.64
Subtotal Rescue			39,904.65

Reconciliations for May, 2020

Account Balances	Beginning Bank balance	Change in Balance	Account Balance 5/31/2020
Street	6,946.06	25,404.75	32,350.81
Street – Money MKT	89,542.98	-41,984.37	47,558.61
Subtotal Street			79,909.42
Fire Department	1,272.79	-245.27	1,027.52
Fire – Money MKT	183.33	0.00	183.33
Fire- Act 833	6,321.34	5,421.92	11,743.26
Fire Sales and Use tax	33,253.20	14,070.57	47,323.77
Subtotal Fire			60,277.88
A & P Commission	4,809.18	-33.50	4,775.68

Reconciliations for May, 2020

Account Balances	Beginning Bank Balance	Change in Balance	Account Balance 5/31/2020
Franchise Fee Revenue	37,667.00	-36,648.38	1,018.62
DRA	3,083.97	0.13	3,084.10
Bond Fund Checking	1.00	0.00	1.00

Special Recognition

Police Dept June 2020

- Our calls and numbers of public contacts are rising as could be expected at this time of year. We are doing our best to be safe in dealing with the public. We may need additional PPE.
- We received a UTV that has been donated by the Fairfield Bay Resort. This has been much needed and will allow us to patrol some of the trails. Contacts and/or calls with ATV/UTV drivers was 29 for May.

- We have applied for a grant under the Covid-19 Assistance Program through the State. This is for funds to help with PPE other safety equipment and supplies, as well as to reimburse the City for some payroll while Officers were quarantined. The amount is just under 22k.
- I wanted to acknowledge and thank Capt. Andrea Notz and EMS for keeping us supplied with PPE and setting up safety protocols with the Police.
- We are looking at the July 4th events and are seeing what we can do to make it as safe as possible from a Policing standpoint. Recent events have to be considered in the planning.

FFB Police Dept. Stats for May 2020

Number of Calls	May	Apr	Mar	Feb	Jan	Dec
Arrests	0	0	0	5	4	4
Citations	1 st number is total. numbers in () are criminal or municipal	8(4)	2(1)	21 (8)	11(6)	12(5) 9(4)
Traffic Stops	35	9	32	46	37	89
Disturbance	9	6	10	5	6	10
Alarm Calls	6	6	6	3	9	8
Accidents	4	3	3	1	3	1
Rescue Calls	29	20	20	20	19	27
Public Service Calls	133	123	115	123	122	219
Theft of Property Cases	3	2	1	2	2	2
Agency Assist	10	3	5	3	3	3
Miles Driven	5230	4058	4152	5373	5798	5668

Dispatch Status

- **Accomplishments**

- Total calls for May were 946 with 728 **actual** emergency calls and 218 **non emergency** (hang up, abandoned, info, etc.). These totals do not include the calls taken from our house lines.
- Our continuing education classes for May and June are “High Performance w/APCO Standards” and “Ask Not What Your Association Can Do for You, But What You Can Do for Your Association”.
- It has been a slow month- all of our regular meetings, conferences, audits and additional classes were cancelled and rescheduled.
- Jessica has taken over Eric’s duties with the new mapping system and has just about got it finished up for us.
- We received 2 new, really nice chairs from Choctaw Fire Department. They were badly needed and much appreciated.

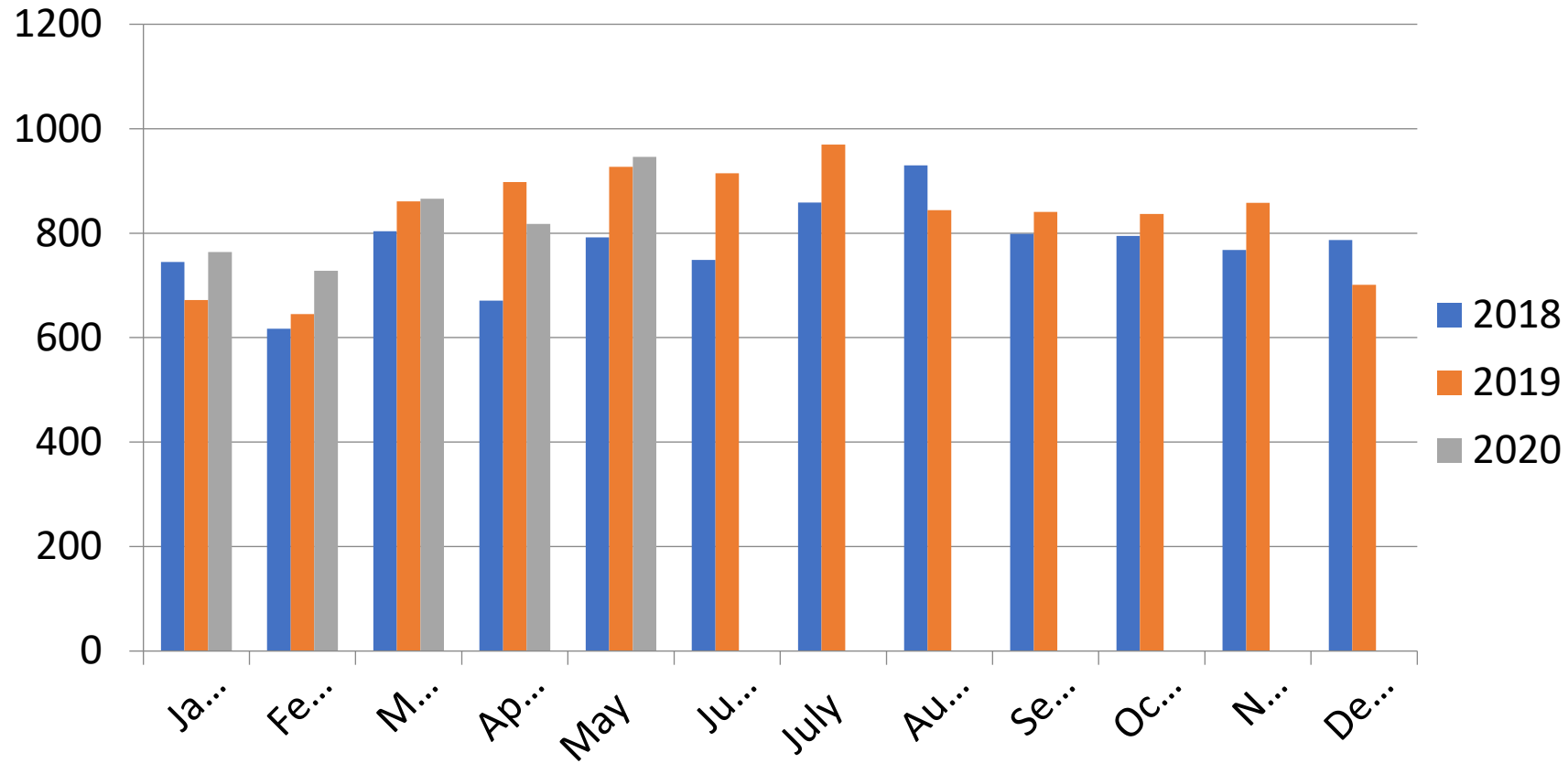
- **Plans**

- Ashley and Whitney to take CTO classes.
- Jessica and Kylie need their ACIC II classes (scheduled for July).
- Get our new house map program (ARCGIS) up and running.

- **Issues**

- Down a part-time position.

Dispatch Call Count Data



Total of **All calls** that are logged in the 911 system for this year: **4122**

Fire Department Status

- **Accomplishments**

- We had 21 calls for the month of May, 2020. (Year to date = 94, 2019 Year to Date = 69)
- Completed amendment to grant to use unspent funds for wildland and rescue rated protective gear
- Monitored work on replacement of station 2
- On-line National Fire Academy and Traffic Management Training
- 50% of annual hose testing completed
- Managed Coronavirus Pandemic Issues and IC functions

Fire Department Status

Plans

- Seek out acquired structure for live fire training exercises
- Resume live training in June (carefully)
- Plan required joint drill with Auto-Aid partners
- Provide coordination for Hanger Project
- Track construction of station 2 project
- Recruit volunteers for 5 Non-firefighting projects
- With others, establish emergency management for community events for 2020

Issues

- Long term funding of capital items.
- Budget going forward
- Covid-19 recurrence potential

May 2020 Call Summary

- 1 Hazardous Materials Spills/Leaks
- 1 Vehicle Fire
- 1 Commercial Building Fire
- 1 Lightning Strike Investigation
- 4 Assist Police Department
- 1 Accidental Alarm
- 2 Brush Fires
- 5 Lift Assists with FFB or Medic One (2 in Shirley Fire Dist.)
- 3 Helicopter Standbys
- 1 Water Rescue
- 1 Assist to Burnt Ridge FD

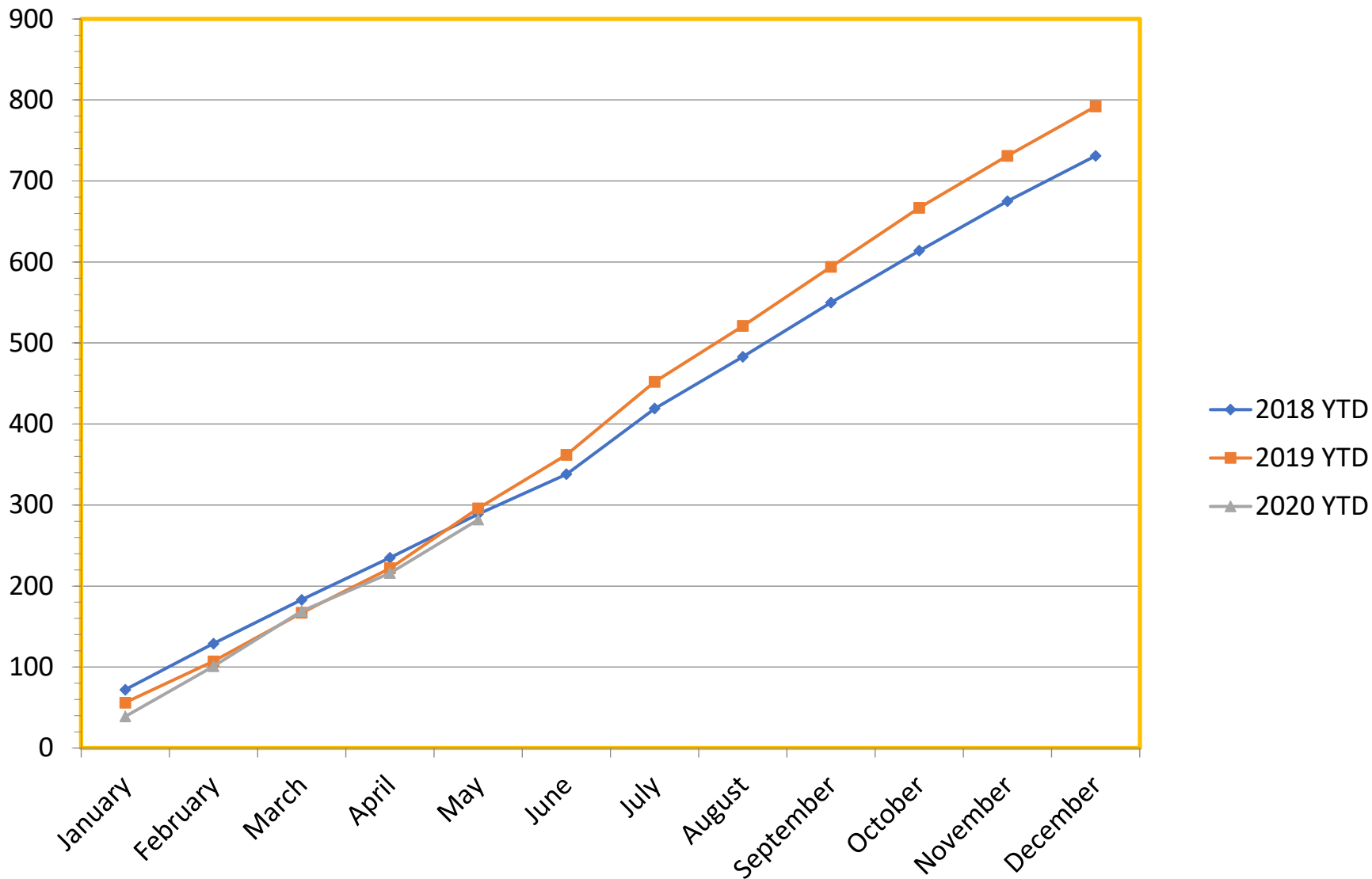
FAIRFIELD BAY EMS May 2020

- Accomplishments
 - Scheduling meetings resumed on May 18th with social distancing
 - CPR classes are still on hold at this time
 - EMT in-person classes resumed on May 7th, course will be completed on June 18th
 - Started using the Smart Board with education
 - Insurance reimbursement up this month
- Plans
 - Annual Fire Extinguisher training will be held on June 15th – Trainer Doug Forsman
 - All EMS volunteers will be certified on Traffic Incident Management by end of 2020
 - EMT Graduation June 19th 2020, we will have 4 new FFB EMS EMT's from this class
- Issues
 - With COVID-19 our cost per call has increased
 - No current COVID-19 in Fairfield Bay
 - Acquiring supplies to get us through the pandemic has been difficult, but our supply has built up

Monthly Run Recap

	May 2020	Totals 2020
Emergency Runs	55	228
Non - Emergency Runs	11	54
Total Runs	47	282
Both Ambulances Dispatched	4	13
Assist to ALS	3	8
Assist from ALS	1	9
AirEvac/Survival Flight transports	1	4
Average Response Time (minutes)	6.40	5.58
Miles Driven	2164.1	9550.2
To OHMC	27	125
To Baptist Heber	2	10
To Baptist Health Conway	0	5
To Conway Regional	1	4
Other Hospitals	3	11

FAIRFIELD BAY EMS YTD RUNS



City Animal Shelter

- Accomplishments
 - Aco 2 fully trained and released to work on his own.
- Plans
 - Feline adoption event due to having so many kittens coming through.

(end of 4/2020 9dogs & 11cats) May 2020 Shelter Totals

Received ACO Canine	8
Received ACO Feline	9
Received Non-ACO Canine	0
Received Non-ACO Feline	0
Adopted Canine	5
Adopted Feline	2
Rescue Group Canine	0
Rescue Group Feline	4
Euthanasia Canine	0
Euthanasia Feline	1
Claimed Canine	3
Claimed Feline	0
Died Canine	0
Died Feline	0
Totals at Shelter	
Canine	9
Feline	13

Public Works

- Will get bids for Restriping of Senior Center and Ozark Health
- Resort has initiated critical crack sealing work- renting better equipment
- Two major grants in work
 - Trail to cave- waiting right of way clearance before initiating bid process
 - ATV parking- waiting on site selection to start the engineering process

Planning and Zoning Commission and Board of Adjustment

- Public hearing held on a special use permit request from Jim Morris. Mr. Morris spoke regarding signs requested
- Public meeting was completed and then commission went into regular session
- Considered the special use permit requests from Mr. Morris. Recommends the City Council
 - Approve 3 by 3.5 sign at 203 Snead stating Hope is not Closed for a period of 90 days
 - Reject the request to erect 3 6-8 foot crosses from John 3:16
- Discussed potential sites for ATV parking

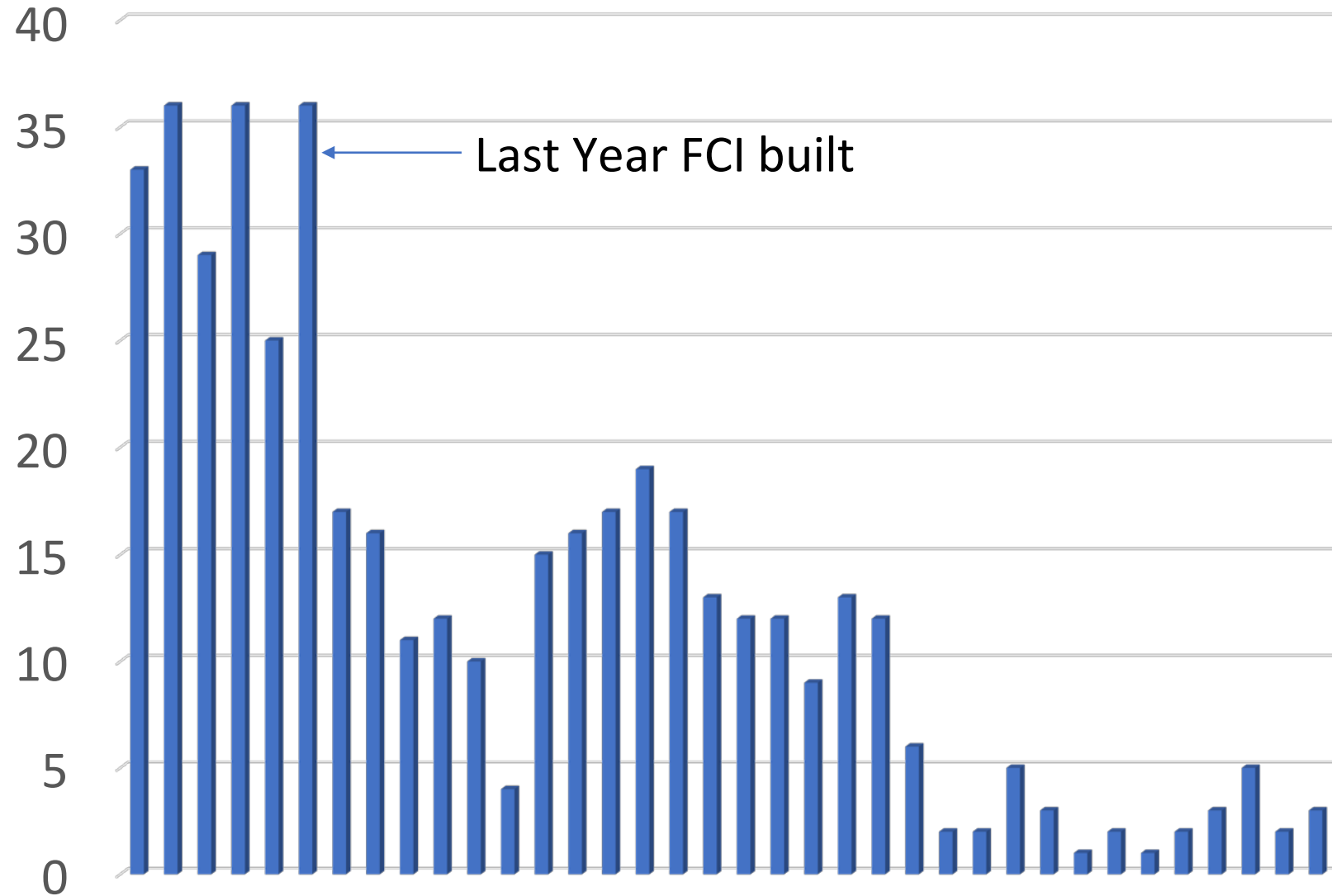
Senior Center

- **We passed the inspection. I had two tiny problems that I was written up on but they were corrected within 10 minutes of him leaving.**
- **Dave, the custodian cleaned the ladies bathroom at DPS and made the floor look nice.**
- **Dave is still working on several things in the kitchen. 1 Cleaning the walk-in fridge and will repaint all the shelving because the finish is completely worn off. 2 The kitchen exit door is very loose at the latch and needs a repair. 3 The dish room walls are extremely scared and will be repaired. 4 The ceiling in the dish room has damage from all the leaks which have been repaired. 5 There are areas of the walls that will be repaired and repainted. 6 The switch for the fridge that shows if the inside light is on does not work and a new one has been ordered.**
- **Bingo is up and running. We are having bingo on Tuesday and Thursday. Line dancing is suppose to start soon.**
- **The parking lot stripes are to be painted in the next week or so.**
- **I am trying to find a way to pay someone to work in the kitchen for a couple of days a week so we can serve some meals.**
- **Issues**
- **Someone is dumping a lot of trash in our dumpster during the night.**

Economic Development

- Let Van Buren County Vote petition drive challenged to meet required 38% signatures with the long COVID induced delay
- Survival Flight hangar groundbreaking ceremony held. Building ordered and should be delivered by end of July.
- Moving Fairfield Bay Forward slowed by COVID
- New boat sales and repair business opened at Greenwood Building. New fire station construction initiated
- UAMS visit scheduled for July 14th. UAMS Vice Chancellor Sterling Moore, Van Buren County Judge Dale James, and Ozark Health Administrator David Deaton will discuss possibilities
- Expect a number of new houses this year. Inventory low. New boat slips at Forgotten Peninsula
- Broadband- appears that capitalism has been hard at work. Community did well with lots of movies being streamed, telecommuting, and telemedicine. 100mg now available through much of Fairfield Bay. New fiber will be on new power poles being built.
- Great meeting with Arkansas Telephone Company. Arkansas legislature passed funding to help with Federal Grant generation.
- We will have our challenges to keep conferences, getting tourism restarted. ATV trails have been popular. Lake extremely busy.

Yearly New Home Permits 1984-2019



ADVERTISING AND PROMOTION COMMISSION

- Held emergency A & P meeting to vote on R.A.R.N. contract
 - **Information was obtained from Bob Connell**
 - **He produced our 30 second commercials – sounded *GREAT***
- Entered agreement with R.A.R.N.
 - **Partnership with State Parks and Tourism – front 30 sec. is them back 30 sec is us**
 - **They only had 6 partnerships available.. So we got in ASAP**
 - **We received 60 commercials on all 64 stations = 3,840 radio spots**
 - **Total cost was \$3,928 = \$1.02 per spot (bill August 1st)**
 - **The Community Resort Board is splitting cost (\$0.51 per spot)**
 - **Adds run from June 1 – Sept. 20**

Advertising and Promotion Commission

- Conducted radio interview for added value package to be aired on many of their 64 stations on weekly segment called “Navigating the Natural State (2 spots)
- Met with Jackie Sikes and conducted survey of Towne Center for a Beautification Project
 - **In the process of getting estimates for materials and labor**
- We are putting script material for R.A.R.N. spots to include all the activities scheduled for July 4th

Building safety, parks and rec.

- Accomplishments

- 51 permits issued YTD
- 40 violations issued YTD
- 3 new home permits YTD
- Coordinated set up and tear down for hangar groundbreaking

- Plans

- Reschedule recertification classes

- Issues

- Had successful back surgery on June 1st. Recovering.

FAIRFIELD BAY CONFERENCE CENTER

MEETINGS MADE
EASY

MAY, 2020

Events- 0
Site visits- 0
Meetings- 0
Wyndam Lodging-0
Shirley School Project-0

Staff- 396
Volunteer hours-0
Total hours- 396

Theater- 0
Conferences- 0

JUNE, 2020

Events- 0
Wyndam Lodging-0
Conferences-0
Shirley School Project-0

Theater-0
Meetings-0
Site Visit-2

SCHEDULED 2020

- Conferences-20
- Events-14
- Lodging-188
- Meetings-18

LOOK WHAT'S ON THE HORIZON!

2020 Conferences Already Scheduled: (23)

Dawson Educational Cooperati

Arkansas Forestry Association

Arkansas Leadership Academy (10)

ALA Master Principal Institute

Arkansas Department of Health

ALA Student Voice (3)

Rural Communities Alliance

Leadership Arkansas

Faith Baptist Church Women's Retreat

2021: 30 scheduled

2022: 22 scheduled

2023: 18 scheduled

FAIRFIELD BAY CONFERENCE CENTER

FOCUS

- **Booking conferences**
- **Scheduling site visits**
- **Contacting potential clients**
- **Other revenue streams**
 - **Weddings**
 - **Events (such as Summer Series)**
 - **Seminars**
 - **Family Reunions**
- **Support hotel lodging and spa staff**
- **Support restaurant and catering staff**
- **Support A & P and Merchant's Associations**

- **GOOD NEWS!**
- Possibilities received \$1,000.00 from the Ready for Business Grant to help defray the costs of cleaning supplies, equipment to do business, etc.

GRANTS IN PROGRESS

- **Won** Assistance to Firefighters Grant from FEMA for 29 sets of Firefighter protective equipment (95/5)- \$82,651 total. Completed close out.
 - Federal Government contribution was \$78,715.
 - Fire Department contribution was \$3,936
- Survival Flight Hangar ready to go
 - DRA- two separate grants
 - \$139,577- \$15,554 match
 - \$70,000- \$110,619 match
 - AEDC grant
 - \$15,000- \$15,000 match
 - BMD construction from Beebe had winning bid of \$312,696
 - Survival Flight lease agreement negotiated. Memorandum of Understanding with terms and conditions signed by City and Survival Flight. \$2,100/mo for 5 years, with renewal options
 - Loan agreement with White River Planning and Development District in work

GRANTS IN PROGRESS

- **Won** \$2.5K Strong Southern Cities Initiative grant. Closeout paperwork submitted. Expect to reapply for next school year
- **Won** Festivals Advertising grant request \$2,000 grant, \$1,000 match for 2020 Bloomin' in the Bay-
- **Won** Recreational Trail Grant for a trail to the cave- \$125,000 trail- 80/20 grant. Waiting final clearance to proceed
- **Won** \$15.9K grant for the cave.
 - \$1.2K salary, .4K commission training and travel
 - \$4.3K Scientific Analysis of cave petroglyphs
 - \$10K for creation of educational materials and website enhancements
- Applied for two major police grants- \$385K and \$394K. Regional in nature
- Applied for COVID related grants
 - Department of Justice grant (100/0)- asking for \$20K
 - FEMA (75/25)- asking for \$190K

GRANTS IN PROGRESS

- Applied for 2020 Assistance to Firefighters Grant
 - Protective Clothing decontamination washer/extractor and dryer: \$20,000 (Fed Share = \$19,047.62; City Share = \$952.38)
 - Brush/Wildland Fire Truck to replace one taken out of service 2 years ago: \$165,000 (Fed Share = \$157,142.86; City Share = \$7,857.14)
- **Won** Recreational Trail Program motorized grant (80/20)– ATV/UTV trailheads project- \$337,500 plus engineering
 - \$270,000 Federal Funds
 - \$67,500 In Kind from Community Club
 - Engineering from City
 - Grant is administered by the Arkansas Department of Transportation

Mayor's report

- We have had a very busy May.
 - Lots of ATV's
 - Marina packed
 - Hotel reopened- sold out Memorial Day Weekend
 - Restaurants reopening slowly
 - Churches reopening- some having additional services to ensure 6 foot distancing achieved
- Still lots of concerns about a new wave of the virus
- Wyndham still not reopened. Planning mid June
- Lots of teleconferences with State and Federal officials as well as the Arkansas Municipal League and the National League of Cities regarding help for smaller cities. So far all of the funding has gone to the larger cities

FREE COVID-19 TESTING



BE SURE. BE TESTED.

Your local Community Health Center stands ready to meet the challenge of coronavirus with FREE testing available to everyone.

Monday June 15th, 9a-4p
Fairfield Bay, AR



1-833-508-0774
chc-ar.org



**BOSTON
MOUNTAIN**
RURAL HEALTH CENTER, INC.

Fairfield Bay Baptist Church
481 Dave Creek Pkwy, Fairfield Bay

501-745-7888

FREE TO ANYONE



FREE BOXED LUNCH PROVIDED